

DISCOVER
BOATING™
MIAMI
INTERNATIONAL
BOAT SHOW®

**EXHIBITOR
SERVICE MANUAL**

**Miami Beach Convention Center
Halls A-D
February 12-16, 2025**



Show dates: February 12-16, 2025

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Discount deadline:
January 20, 2025

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SHIPPING
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Phone: 305-751-1234
| Fax: 305-751-1298

Online Marketplace

Expo Convention Contractors, Inc. (Expo CCI) has been chosen as the Official Service Contractor for **Discover Miami International Boat Show**.

We are prepared to assist you in every way possible to ensure a successful marketing presentation for your company. Expo Convention Contractors has an online marketplace that provides an easy way for you to order all of your show services. Our system is user friendly and visually driven, making it easy to navigate.

You still have the option to download the PDF Exhibitor Manual, but you must first log in to the online marketplace. Below are instructions to access our online marketplace or download your PDF Exhibitor Manual.

- Once you have successfully registered for a booth with the show manager, Expo CCI will receive your contact information. We will then email you a unique temporary password, as well as link to our storefront (<https://expocci.boomerecommerce.com/>).
- When you log in for the first time, you will be prompted to update your password, keeping your order and payment information confidential and accessible only to you. If you were an exhibitor last year or have logged into our storefront before, your password will be whatever you changed it to the last time you logged in. You always have the option to reset your password from the login page.
- After you have logged in, you will be directed to your Event Homepage. Here you will find important show dates and times, booth equipment, shipping deadlines and shipping addresses.
- From your Event Homepage, you will also notice a menu on your left hand side. From these menu options you can start shopping to place your order online, print shipping labels, access subcontractor forms and download your PDF Exhibitor Manual.
- Freight shipments will incur a material handling charge. Please see the Shipping Information section of the online marketplace for posted rates. By having a credit card on file prior to move-in, Expo CCI can deliver your shipment to your booth space in a timely manner.
- All remaining balances are to be paid prior to the show. If you have an open balance after the show has closed, a 25% administrative charge will be assessed to your invoice.
- **Please pay special attention to the deadline dates for placing your order and shipping your booth materials. The deadline date to receive Advance Warehouse freight is January 27, 2025 and Direct to Show shipments will be accepted on February 5-11, 2025.**
- Please call our Exhibitor Service Department if you need assistance. We're here to help! You can reach us at (305) 751.1234 or by email at info@expocci.com

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)



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check the
completed pages

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Expo Quick Facts/ Show Information

Deadline date to receive discounted rates: January 20, 2025

SCHEDULE

EXHIBITOR MOVE-IN: Targeted Boat Set-up in Halls A, B, C, and D only

Wednesday, February 5, 2025 8:00am - 4:30pm
Thursday, February 6, 2025 8:00am - 4:30pm

Targeted Set-up for All Exhibitors

Thursday, February 6, 2025 8:00am - 4:30pm
Friday, February 7, 2025 8:00am - 4:30pm
Saturday, February 8, 2025 8:00am - 4:30pm
Sunday, February 9, 2025 8:00am - 4:30pm
Monday, February 10, 2025 8:00am - 4:30pm
Tuesday, February 11, 2025 8:00am - 4:30pm

All Empties must be labeled and ready for pick-up by 11:00am on Tuesday, February 11, 2025.

EXHIBIT HOURS: Exhibitor Access will be at 8:00am Daily with Credentials

Wednesday, February 12, 2025 10:00am - 6:00pm
Thursday, February 13, 2025 10:00am - 6:00pm
Friday, February 14, 2025 10:00am - 7:00pm
Saturday, February 15, 2025 10:00am - 7:00pm
Sunday, February 16, 2025 10:00am - 5:00pm

EXHIBITOR MOVE-OUT: Sunday, February 16, 2025 5:00pm - 12:00am
Monday, February 17, 2025 8:00am - 4:30pm
Tuesday, February 18, 2025 8:00am - 4:30pm
Wednesday, February 19, 2025 8:00am - 4:30pm
Thursday, February 20, 2025 8:00am - 12:00pm

No Carrier Pick-up on Sunday, February 16, 2025.

A Bill of Lading Must be Filled out at the Expo Exhibitor Desk Before Leaving Your Materials in your Booth.
*RETAIL PAVILION (2nd Level) Must be cleared Monday, February 17, 2025 by 12:00pm - Noon.

REROUTE FREIGHT: Thursday, February 20, 2025 12:00pm

TARGET TIME TO MAKE NOTE OF

Boat target time is when we will begin moving your boats into your display space. Inventory should be in the staging yard a minimum of one hour prior to this target time. Any shipment to the advance warehouse will be transferred to your booth at or before your boat target time. On site Direct delivery of freight should be the day before your boat target.

Freight target time is when your freight, booth materials and products will be placed in your space and/or your space is ready to accept direct delivery, whether by carrier, private vehicle or company truck. All empties must be tagged and ready for removal from the show floor no later than **Tuesday, February 11, 2025, at 12:00pm** to allow sufficient time for removal of all crates and prepare for show opening. Please schedule the appropriate labor to have crates unpacked and tagged with empty labels.

BOOTH EQUIPMENT PACKAGE

Each 10' x 10' booth area will be provided with an 8' high background drape, 3' high side drape, and one Booth Identification Sign (7" x 44"). (Black Helvetica Letters are Standard for the ID Signs)

IF YOU WANT TO ADD GRAPHICS, ADDITIONAL FEATURES, OR ANY SPECIFIC REQUIREMENTS TO MAKE YOUR BOOTH UNIQUE, PLEASE CONTACT US.

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Expo Quick Facts/Show Information

CARPET COLOR

The booth area is **NOT** carpeted. You may carpet your booth area in any offered color, please see our enclosed Carpeting form for color selection and pricing.

ADVANCE WAREHOUSE SHIPMENT: (CARPET/HANGING SIGNS AND MATERIAL HANGING)

Materials should be shipped to arrive at our warehouse beginning **Friday, January 4, 2025** but **NO LATER THAN, Monday, January 27, 2025**. Freight received before or after these dates will incur a 25% early/late handling fee.

Discover Boating Miami International Boat Show

Your Company Name and Booth #
Expo Convention Contractors, Inc.
C/O Zix Corp
7204 NW 84th Ave
Miami, FL 33166

See our Carpet, Sign Hanging and Material Handling forms for more details.
Shipping Labels Provided.

DIRECT SHIPMENT TO FACILITY: (CARPET/HANGING SIGNS AND MATERIAL HANGING)

Shipments will be received at the *Miami Beach Convention Center* **February 5-11, 2025**. **All carriers will need to check-in at the Marshalling Yard**. Freight received before or after these dates will incur a 25% early/late handling fee.

Discover Boating Miami International Boat Show

Your Company Name and Booth #
Expo Convention Contractors, Inc.,
c/o Miami Beach Convention Center
1901 Convention Center Drive,
Miami Beach, FL 33139

See our Carpet, Sign Hanging and Material Handling forms for more details.
Shipping Labels Provided.

BOOTH CLEANING

All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. Vacuuming is not included in your booth package. If you would like to order booth cleaning you must place and order. [Check out Cleaning Form.](#)

Bulk Trash Removal: Exhibitors are responsible for move-out of all freight. Those with third-party labor providers are responsible for ensuring that all crates and materials brought into the event get properly removed after the show concludes. Failure to do so can result in a disposal fee.

MOVE OUT

Please plan your hotel and travel arrangements accordingly.

NO carriers will be loaded out on **Sunday, February 16, 2025**.

We highly recommend packing your small items before leaving your booth at the close of the show.

A Bill of Lading Must be Filled out at the Exhibitor Service Desk Before Leaving Your Materials in your Booth

OVERTIME CHARGES

Please be advised that overtime charges will apply during MOVE-IN and MOVE-OUT before 8:00am and after 4:30pm Monday-Friday and ALL DAY Saturday and Sunday.

ASSISTANCE

We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305.751.1234. or email info@expocci.com.

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Payment Policy

NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED AND RETURNED TO EXPO CCI.

ADVANCE AND/OR FLOOR ORDERS All Orders require **ADVANCE PAYMENT** for initial estimate of charges for services AND a **VALID CREDIT CARD** with proper authorization be provided to Expo CCI. You may prepay with a check written on your company, but a credit card is required by Expo CCI to ensure any unexpected charges, such as additional freight, clean-up costs, etc., are paid at the time the Show closes.

THIRD PARTY ORDERS If you choose to contract work to a Display or Exhibit house/company and/or require services from Expo CCI, the Payment Policy presented above shall apply. Expo CCI must be notified, in writing, a non-official contractor form and COI must be submitted, from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit Expo's Third Party Payment Policy prior to placing order.

DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR Expo CCI's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to Expo CCI. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close, they will be charged to the enclosed Credit Card provided, unless Exhibitor provides an additional form of payment prior to the charge being processed. Expo CCI is not responsible for any damage or loss of your freight, **please secure round trip insurance from your company insurance carrier.**

ALL CHARGES All charges/costs requested by Exhibitor **MUST** be PAID IN FULL before services are rendered, and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank, and there will be a minimum charge of \$39 for each NSF check written to Expo CCI.

Expo CCI charges a 3% convenience fee for payments using a credit or debit card. **This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.**

ADJUSTMENTS/REFUNDS Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. Expo CCI will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by Expo CCI. **Refunds:** A 6% processing fee will be added to all orders prior to refunding a credit balance of any type.

SALES TAX Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide Expo CCI with its tax exempt certificate prior to orders being processed. If not provided and exhibitors requests tax to be removed a 6% processing fee will apply before refund.

CANCELLATION POLICY **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.** In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, Expo CCI will be entitled to a fee equal to the percentage of work completed by Expo CCI. This percentage will be determined solely by Expo CCI. In the event the deposit received exceeds the percentage of work completed, Expo CCI will refund the excess deposit.

COLLECTION POLICY In the event this contract is turned over to an attorney for collection or dispute, Expo CCI will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email info@expocci.com We accept American Express, Visa, MasterCard and Discover for your convenience. No checks will be accepted at show site.

Exhibitor:	Contact name:	Booth #:
Address:		
City:	State:	Zip:
Phone:		Country:
		Email:
Credit Card Used For Payment: No.:		Expires:
Security Code:	(The 3 numbers on back of card or for Amex the 4 numbers on the front)	
Billing Address for credit card:		
City:	State:	ZIP CODE:
Credit Card Holder (Print Name as it appears on card):		
Card Holder Signature:		

*****Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

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Terms and Conditions

PAYMENT POLICY:

Show Site Orders: Services ordered at show site will require full payment at the time the order is placed. Purchase orders may not be used in lieu of payment. Regular prices will apply to all show site orders. Floor orders are limited to availability.

Third Party Orders: If you contract your work to a display or exhibit house and require services from Expo CCI, the payment policy stated above applies. Please pass this information on to them. A Third Party Payment form must be completed and submitted three weeks prior to show opening. Ultimately, the exhibitor is responsible for payment if the third party's payment is declined.

Invoices: Prior to close of show, an Invoice will be prepared and delivered to your booth for your review. Credits will be issued at show site only. If you have any questions, or want to pay your invoice by check or cash, please see our customer service representatives at the service desk on site.

Charges: All charges, regardless of amount, must be paid in full by cash, check or credit card. If credit card method is used, please ensure that the card limits are high enough to cover your expected charges.

Past Due Accounts: The Exhibitor understands that there will be a 10% monthly (120% per year) finance charge on past due accounts and agrees to pay all costs incurred by Expo CCI, while endeavoring to collect this account.

Outbound Services: All outbound services will be processed on your credit card. A copy of the receipt and invoice will be emailed within 10 days of the close of the show.

International Customers: International customers must pay for all services in U.S. funds. A \$50 service charge will be added for processing checks or wire transfers drawn on foreign banks.

U.S. Wire Transfers: A \$30 service charge will be added for processing U.S. wire transfers. Please complete the wire transfer portion of the Payment Authorization form. The credit card portion of the form must still be completed before your order will be processed.

Tax Exempt Status: If you are tax exempt in the state where the show is held, a copy of the certificate must accompany your order.

Rental Responsibility: All materials are on a rental basis and shall remain the property of Expo CCI. The customer shall be held financially responsible for any damage to Expo CCI equipment used by the customer.

Price Quotes: Prices quoted are for the duration of the show and include installation, rental, and removal, except where indicated.

Default Colors: If skirting and carpet colors are not selected, show colors will prevail.

Exchanges and Cancellations: On-site exchanges and cancellations of any orders/furnishings will be assessed a 100% pick-up fee.

Refunds: A 6% processing fee will be added to all orders prior to refunding a credit balance of any type, all credits will be done post show.

Expo CCI charges a 3% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.

DEFINITIONS AND EXPO RESPONSIBILITIES:

The name "Expo CCI" shall be construed within the meaning of this contract as Expo Convention Contractors and its employees, officers, agents, and assigns including any subcontractors Expo CCI may appoint. The term "exhibitor" refers to any party who contracts for services with Expo CCI. Expo CCI shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. Expo CCI assumes no responsibility for any person, parties, or other contracting firms not under Expo CCI's direct supervision and control. Expo CCI shall not be responsible for loss, delay or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war, or any other causes beyond Expo CCI's reasonable control; or for ordinary wear and tear in the handling of materials. Due to the security and liability requirements, we do not allow POV's to unload at the docks. POV's may ground load only.

INDEMNIFICATION:

The exhibitor agrees to indemnify, forever hold harmless and defend Expo CCI and its employees, officers and agents from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to by any of the following: (1) exhibitor's negligent supervision of any labor secured through Expo CCI or the negligent supervision of such labor by any of the exhibitor's employees, agents, representative, invitees, and/or exhibitor appointed contractor (EAC); (2) exhibitor's negligence, willful misconduct, or deliberate act, or such actions of exhibitor's employees, agents, invitees, representatives, or EACs at the show to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration or negligent handling of Expo CCI equipment; or (3) exhibitor's violation of Federal, State or Local ordinance; or violation of show regulations and/or rules as published by the Facility and/or Show Management.

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Terms and Conditions

CLAIM(S) FOR LOSS AND PAYMENT FOR SERVICES:

Exhibitor agrees that any and all claims for loss or damage shall be submitted to Expo CCI prior to the conclusion of the show when alleged loss or damage occurred prior to that time, and in all cases within 30 days of the conclusion of the show. For claim reporting purposes, the "conclusion" of the show shall be construed as the end of the day on which exhibitor must vacate the show site. All claims reported after the 30-day period will be rejected. In no event shall a suit or action be brought against Expo CCI more than one year after the date that loss or damage occurred. Payment for services may not be withheld. In the event of any dispute between Expo CCI and the exhibitor relative to any loss or damage claim, the exhibitor shall not be entitled to, and shall not withhold payment for Expo CCI services as an offset against the amount of the alleged loss or damage. Any claim against Expo CCI shall be considered a separate transaction and shall be resolved on its own merit.

EXPO'S LIMITS OF LIABILITY:

If found liable for any loss or damage, Expo CCI's sole and maximum liability for loss or damage to exhibitor's materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$5.00 (five dollars) per pound based on the weight of the articles for which Expo CCI specifically acknowledges receipt in writing. Expo CCI shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from, or related to, a claim for loss of or damage to material.

INBOUND AND OUTBOUND SHIPMENTS:

Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of the exhibitor or his representative. During such time, the materials will be left unattended. Expo CCI is not, and cannot be, responsible for loss, damage, theft, or disappearances of exhibitor's materials after same have been delivered to the exhibitor's booth. Similarly, there may be a lapse of time between the completion of packing and the actual pick up of exhibitor's materials from the booth for loading onto a carrier. During such time, the materials will be left unattended. Expo CCI shall not be responsible for loss, damage, theft, or disappearance of exhibitor's materials before same have been picked up for loading after the show. All materials will be checked at the booth at the time of loading using document(s) submitted by the exhibitor and notations of exceptions to conditions of materials, or piece counts will be made on said document. Expo CCI assumes no responsibility for loss, damage, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's appointed carrier or agent for transportation after the show. Expo CCI loads materials onto the carrier's truck under the supervision of the carrier driver who checks and signs for the materials. Expo CCI assumes no liability for any materials after the carrier assumes custody of materials. If exhibitor's designated carrier fails to show by the move-out deadline after a show, Expo CCI shall have the authority to route exhibitor's shipment via an alternate carrier, or return shipment to a local warehouse for disposition at exhibitor's expense. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the Expo CCI Service Desk.

PACKAGING, CRATES AND EMPTY CONTAINERS:

Expo CCI shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped, or shrink-wrapped materials. Expo CCI shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. Expo CCI shall not be responsible for crates and packaging unsuitable for handling, partially assembled, or having prior damage. Affixing "Empty" storage labels to containers is the sole responsibility of the exhibitor or his representative. All previous labels should be removed. Expo CCI assumes no responsibility for removal or misdelivery of containers with old labels or incorrect information on labels or for loss or damage to materials stored in containers labeled "empty".

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Third Party Payment

THIS FORM IS TO BE FILLED OUT ONLY IF YOU HAVE HIRED A THIRD PARTY TO SET UP YOUR BOOTH.

THIRD PARTY PAYMENT CONDITIONS

This form must be completed and signed by BOTH PARTIES and returned to Expo CCI prior to placing any orders. If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment. The exhibiting firm is ultimately responsible for payment of all charges by show conclusion. If charges have been billed to the wrong party and Expo CCI was not provided with the completed Third Party Payment Policy prior to the order being placed, any refund must be settled between the exhibiting firm and third party.

PLEASE INDICATE WHICH ITEMS/SERVICES ARE TO BE INVOICED TO THE THIRD PARTY:

All Expo Services	Booth Cleaning	Booth Labor
Freight Handling	Furniture/Carpet	Other (Specify)

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the third party named below does not make payment, such charges will be presented to the exhibiting firm, and exhibiting firm will make payment to Expo CCI prior to the close of the show. (Signature required below.)

Authorized Firm Representative Signature: _____

We accept American Express, Visa, MasterCard and Discover Card for your convenience.
A non-official contractor form and COI must accompany the Third Party Payment form.

EXHIBITING COMPANY

Exhibiting Company: _____ Booth #: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Email: _____ Contact/s: _____

Credit Card Used For Payment: No.: _____ Expires: _____

Security Code: _____ [The 3 numbers on back of card or for Amex the 4 numbers on the front]

Billing Address for credit card: _____

City: _____ State: _____ ZIP CODE: _____

Credit Card Holder (Print Name): _____ Card Holder Signature: _____

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show. **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.**

THIRD PARTY

Third Party Company: _____ Booth #: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Email: _____ Contact/s: _____

Credit Card Used For Payment: No.: _____ Expires: _____

Security Code: _____ [The 3 numbers on back of card or for Amex the 4 numbers on the front]

Billing Address for credit card: _____

City: _____ State: _____ ZIP CODE: _____

Credit Card Holder (Print Name): _____ Card Holder Signature: _____

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show. **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee. A non-official contractor form and COI must accompany the third Party Payment form.**

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January 20, 2025

NEED
A CUSTOM
BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Tables

Draped Table



	Qty	Advance Price	Standard Price
2' x 4' - 30" H		\$ 139.25	\$ 174.00
2' x 6' - 30" H		\$ 153.75	\$ 192.25
2' x 8' - 30" H		\$ 183.00	\$ 228.75
2' x 4' - 42" H		\$ 197.50	\$ 247.00
2' x 6' - 42" H		\$ 212.00	\$ 265.00
2' x 8' - 42" H		\$ 241.25	\$ 301.50
4th sided skirt 30"		\$ 54.00	\$ 67.50
4th sided skirt 42"		\$ 54.00	\$ 67.50

Amount If no drape color is selected the designer show color will be provided.

PLEASE CHECK
COLOR CHOICE

- White
- Grey
- Black
- Red
- Blue
- Teal
- Gold
- Peach
- Burgundy

Undraped Table



	Qty	Advance Price	Standard Price
2' x 4' - 30" H		\$ 104.25	\$ 130.25
2' x 6' - 30" H		\$ 115.25	\$ 144.00
2' x 8' - 30" H		\$ 137.00	\$ 171.25
2' x 4' - 42" H		\$ 148.00	\$ 185.00
2' x 6' - 42" H		\$ 159.00	\$ 198.75
2' x 8' - 42" H		\$ 180.75	\$ 226.00

Amount



30" Round Table

	Qty	Advance Price	Standard Price
30" High		\$ 179.00	\$ 223.75
42" High		\$ 205.50	\$ 257.00

Amount



Chrome Square Table

Qty	Advance Price	Standard Price
	\$ 163.75	\$ 205.00

Amount



Glass Table

33 1/2" L x 53 1/8" W x 29 1/8" H			
Qty	Advance Price	Standard Price	
	\$ 292.25	\$ 365.50	

Amount



Charging Table

Qty	Advance Price	Standard Price
	\$ 874.50	\$ 1,093.25

Amount

Company Name:
Booth #:

Amount
7% TAX
Amount Due

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Show dates: February 12-16, 2025

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Chairs and Stools



Black Side Chair		
Qty	Advance Price	Standard Price
	\$ 82.00	\$ 102.50

Amount



White Side Chair		
Qty	Advance Price	Standard Price
	\$ 125.00	\$ 163.00

Amount




Clear Chair		
Qty	Advance Price	Standard Price
	\$ 170.00	\$ 89.50

Amount



Light Gray Wood Stool		
Qty	Advance Price	Standard Price
	\$ 180.50	\$ 235.00

Amount



White Folding Chair		
Qty	Advance Price	Standard Price
	\$ 82.00	\$ 102.50

Amount



White Stool with back		
Qty	Advance Price	Standard Price
	\$ 138.75	\$ 173.50

*adjustable to 30"H or 42" H

Amount



Light Gray Lounge Chair		
Qty	Advance Price	Standard Price
	\$ 280.00	\$ 364.00

Amount



Black Stool with back		
Qty	Advance Price	Standard Price
	\$ 157.50	\$ 204.00

Amount

Company Name:
Booth #:

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

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Show dates: February 12-16, 2025

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Flooring

Prices quoted below include installation, taping of front edge only.

Booth Dimensions (ft.)	(Ft.) LENGTH X WIDTH = Sq. Ft.
What is your booth size?	X =

Wood Vinyl

SELECT WOOD VINYL

EXPO WOOD VINYL				
Qty	Item	Advance Price	Standard Price	Total Price
	10' x 10'	\$ 555.50	\$ 722.50	
	10' x 20'	\$ 1,110.50	\$ 1,443.00	
	10' x 30'	\$ 1,665.50	\$ 2,165.50	
	10' x 40'	\$ 2,220.50	\$ 2,887.00	

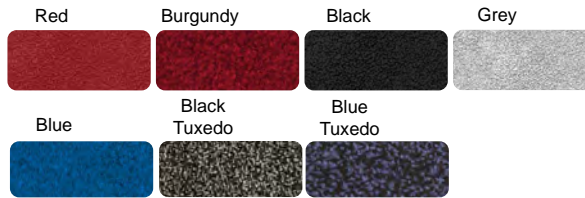
Medium Oak Wood

Silver Wood



Carpets

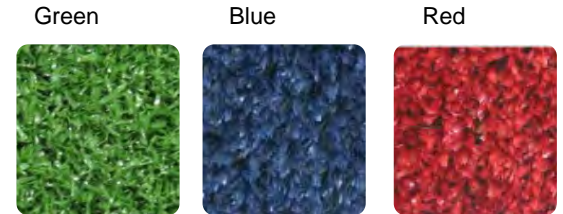
SELECT CARPET COLOR



EXPO CLASSIC CARPET				
Qty	Item	Advance Price	Standard Price	Total Price
	10' x 10'	\$ 145.00	\$ 188.50	
	10' x 20'	\$ 298.50	\$ 388.50	
	10' x 30'	\$ 443.00	\$ 576.00	
	10' x 40'	\$ 579.00	\$ 753.00	
	10' x 50'	\$ 689.50	\$ 896.50	

Astroturf

SELECT ASTROTURF COLOR



ASTROTURF				
Qty	Item	Advance Price	Standard Price	Total Price
	10' x 10'	\$ 145.00	\$ 188.50	
	10' x 20'	\$ 298.50	\$ 388.50	
	10' x 30'	\$ 443.00	\$ 576.00	
	10' x 40'	\$ 579.00	\$ 753.00	
	10' x 50'	\$ 689.50	\$ 896.50	

EXPO CUSTOM CUT				
BOOTH SIZE: LENGTH X WIDTH = Sq. Ft. X =	Advance Price	Standard Price	On Site Order	Total Price
Do you want Classic Carpet?	\$ 3.25	\$ 4.25	\$ 5.75	
Do you want Plush Carpet?	\$ 6.00	\$ 8.00	\$ 10.00	
Do you want Vinyl?	\$ 9.00	\$ 11.50	\$ 16.00	

CUSTOM CUT ASTROTURF				
BOOTH SIZE: LENGTH X WIDTH = Sq. Ft. X =	Advance Price	Standard Price	On Site Order	Total Price
Do you want Astroturf?	\$ 3.25	\$ 4.25	\$ 5.75	

Padding and Visqueen

Reinforced Meshed Poly Visqueen is mandatory in boat areas. If not pre-ordered, we will lay it and you will be billed accordingly. Exhibitors are responsible for removal or prearrange for cleaning to handle it for you..

Sq. Ft.	Item	Advance Price	Standard Price	Total Price
	1/2" Padding	\$ 2.00	\$ 2.75	
	1" Padding	\$ 3.75	\$ 5.00	
	Visqueen	\$ 0.35	\$ 0.50	
	Visqueen - Reinforced Mesh Poly	\$ 0.65	\$ 1.25	

Company Name:

Booth #:

Amount

7% TAX

Amount Due

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
January 20, 2025

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| Fax: 305-751-1298

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MIAMI BEACH CONVENTION CENTER

CARPET - Advance Shipping Address Labels

Use these labels **only** if shipping
CARPET in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Ave
Miami, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by January 27, 2025

Use these labels **only** if shipping
CARPET in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Ave
Miami, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

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Booth #: _____

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TO: Zix Corp
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7204 NW 84th Ave
Miami, FL 33166

Show:

Discover Boating Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

Must be received by January 27, 2025



Show dates: February 12-16, 2025

Bulk Carpet

BULK SPACE EXHIBITORS (20' x 20') AND LARGER MUST HAVE ELECTRIC AND CARPET INSTALLED PRIOR TO ARRIVAL OF BOATS AND DISPLAY MATERIALS.

Bulk space exhibitors may have their own carpet installed at **\$4.75 per square yard with non-boat bulk heavy duty visqueen** or **\$5.00 per square yard with boat bulk reinforced visqueen** provided they pre-ship or deliver carpet to the advance warehouse no later than January 27, 2025. **Boat areas require reinforced visqueen.** The carpet must be whole rolls, not a group of pieces. Pre-shipped carpet will be installed before your scheduled check-in time.

Bulk space exhibitors may also have their own padding installed under their carpet at **\$3.00 per square yard**. The rates above refer to ADVANCE, pre-shipped carpet only. Exhibitors who pre-ship will not be charged for warehousing and/or delivery.

Bulk space exhibitors who do not choose to pre-ship their carpet to the advance warehouse, but directly to show site will be charged for installation at **\$5.75 per square yard** which is 30% above the pre-shipment charge.

NO EXTRA CHARGES FOR OVERTIME INSTALLATION WILL BE ASSESSED IF YOU ADVANCE ORDER, PRE-SHIP CARPET AND FOLLOW THESE INSTRUCTIONS.

Number of Carpet Rolls _____ Carpet Color _____ Diagram Enclosed? _____

Visqueen (Please check which applies) Boat Area _____ Non-Boat Area _____

Will padding be included? _____ Number of Padding Rolls _____

Space Size _____ Length X _____ Width = ; then $\frac{\text{Sq. foot}}{9} =$ _____ sq. yd.

To calculate the square yard of your booth: multiply the length times the width of booth. (20' x 20' = 400') That is the square feet of booth. Divide that by 9 to get the square yards (400 ÷ 9 = 44.45 sq. yds.)

Order Item	sq. yd. of your booth	Total
\$5.00 sq. yd. Boat Area	X _____ = _____	_____
\$4.75 sq. yd. Non-Boat Area	X _____ = _____	_____
\$3.00 sq. yd. Exhibitor Padding	X _____ = _____	_____
\$5.75 Non-Pre-Shipped Carpet	X _____ = _____	_____
\$0.50 sq. yd. Custom Cuts in booth	X _____ = _____	_____
Total Due \$		_____

Exhibitor is responsible for removal of visqueen. Or you can prearrange for cleaning to handle it for you.

INSTALLATION BLUEPRINTS AND LAYOUTS

This form must be accompanied with a diagram of the booth showing exact layout of pre-shipped carpet. These documents must be received by EXPO no later than January 22, 2025. Mail documents as follows:

A. Installation Blueprints To:
EXPO Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169
Or email plans to info@expocci.com

B. Electrical Blueprints To:
Edd Helms
740 International Parkway
Sunrise, FL 33325
OR email plans to TradeShows@eddhelms.com

PRE-SHIPPED CARPET

Carpet must be received at the advance warehouse no later than January 27, 2025. Carpet must be shipped as follows:

Exhibitor Name and Booth Number
Discover Boating Miami International Boat Show
Expo Convention Contractors Inc.,
c/o Zix Corp
7204 NW 84th Ave
Miami, FL 33166

Please use the carpet shipping labels provided

ALL OPEN BALANCES MUST BE PAID IN FULL PRIOR TO SET UP

Exhibitor name: _____

Booth #: _____

Phone #: _____

Email: _____

Authorized: _____

Print Name: _____

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298

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January 27, 2025

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Phone: 305-751-1234

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Phone: 305-751-1234
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Special Drapery

Color of Drapery: Blue: Black: White: Gray: Teal: Burgundy:
Please check color choice

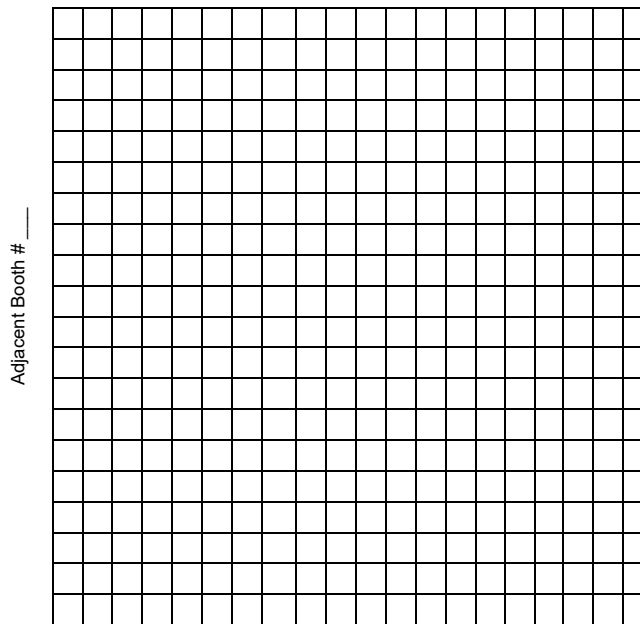
- _____ Feet of 3' high drapery at \$10.00 per linear foot
 _____ Feet of 8' high drapery at \$15.00 per linear foot**
 _____ Feet of 10' high drapery at \$17.00 per linear foot**

**** 8' and 10' drapery Must be set back 10' from any aisle.**

Please use the grid below to indicate your drapery placement

Each Square = 1 foot

Adjacent Booth # _____



Please Specify when you want the drapery set up:

- after the carpet has been set
- after boats have been set
- exhibitor supervision*

*if yes, please specify date and time

Amount	
7% TAX	
Amount Due	

Drape Accessories				
Qty	Item	Advance Price	Standard Price	Total
	Aluminum Stanchion 8' high with Base	\$ 20.50	\$ 29.00	
	Aluminum Stanchion 3' high with Base	\$ 20.50	\$ 29.00	
	Tellie / Crossbar	\$ 20.50	\$ 29.00	

Company Name:

Booth #:

Contact Name:

Phone:

Authorized Signature:

Email:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298

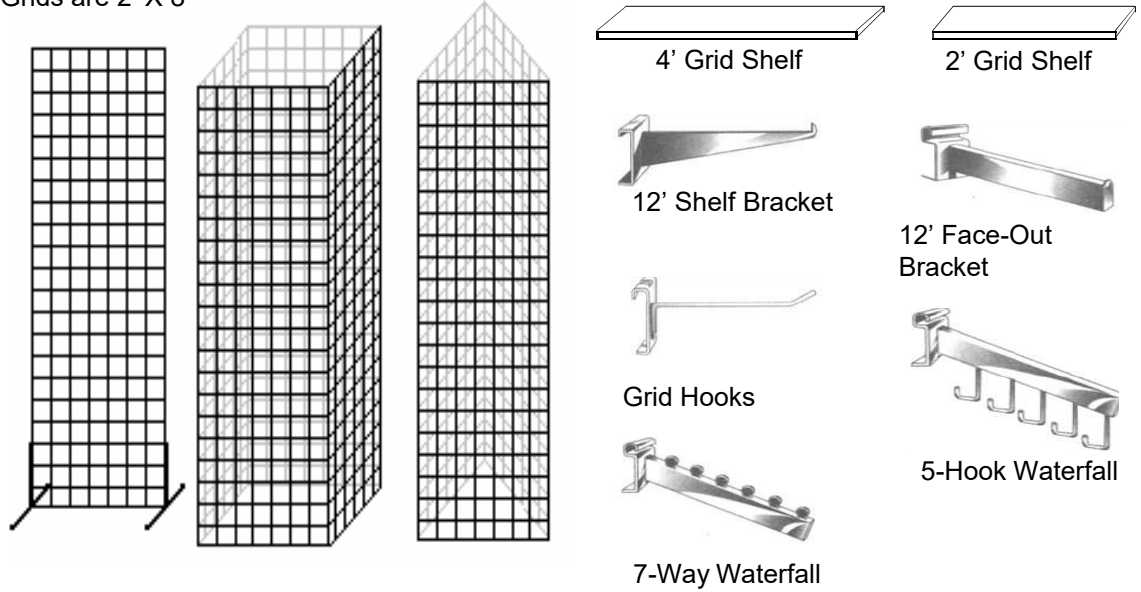
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GRIDS & GRID ACCESSORIES

Grids are 2' X 8'



Grids				
Qty	Item	Advance Price	Floor Price	Total
	2' x 8' Grid with Legs	\$ 113.75	\$ 152.00	
	3 Sided Grid Display	\$ 264.25	\$ 351.25	
	4 Sided Grid Display	\$ 357.75	\$ 476.50	
Grid Accessories				
	2' Grid Shelf	\$ 31.50	\$ 47.50	
	4' Grid Shelf	\$ 44.00	\$ 66.25	
	12" Shelf Bracket	\$ 11.00	\$ 16.50	
	12" Face-Out Bracket	\$ 11.00	\$ 16.50	
	Grid Hooks	\$ 3.50	\$ 5.00	
	7- Way Waterfall	\$ 11.00	\$ 16.50	
	5- Hook Waterfall	\$ 11.00	\$ 16.50	

Amount	
7% TAX	
Amount Due	

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January 20, 2025

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NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Company Name:

Contact Name:

Authorized Signature:

Booth #:

Phone:

Email:

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com

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Phone: 305-751-1234
| Fax: 305-751-1298

Accessories




Sign Holder		
66" H - Graphic Size 22" W x 28" H		
Qty	Advance Price	Standard Price
NO Graphic	\$ 127.00	\$ 158.75
Single Graphic	\$ 171.75	\$ 214.75
Double Graphic	\$ 217.50	\$ 272.00

Amount




Floor Easel		
65" H		
Qty	Advance Price	Standard Price
	\$ 34.50	\$ 43.25

Amount




Adjustable Arm Rack		
16" W x 47 11/16" H		
Qty	Advance Price	Standard Price
	\$ 70.00	\$ 87.50

Amount



2 Way Waterfall Rack		
30" W x 53 5/16" H		
Qty	Advance Price	Standard Price
	\$ 87.50	\$ 109.50

Amount



Mini Refrigerator		
20" L x 20" W x 34" H		
Qty	Advance Price	Standard Price
	\$ 345.00	\$ 431.25

Amount



Black Retractable Rope Stanchions		
39 1/2" H - 10 ft. Rope		
Qty	Advance Price	Standard Price
	\$ 52.00	\$ 65.00

*Minimum order of 2

Amount



Wastebasket		
14" L x 10" W x 15" H		
Qty	Advance Price	Standard Price
	\$ 38.00	\$ 47.50

Amount

Company Name:
Booth #:

Amount
7% TAX
Amount Due

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LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298


Accessories



Arm Light with Bulb			
	Qty	Advance Price	Standard Price
BLACK		\$ 72.00	\$ 90.00
WHITE		\$ 80.00	\$ 100.00

*Electricity not included.
*Only for hard walls.


Amount



White Shelves			
	Qty	Advance Price	Standard Price
1 Meter		56.50	50
2 Meter		\$ 83.00	\$ 107.00
3 Meter		\$ 114.50	\$ 148.00

*Please send layout and heights.
*Only for Octanorm Structures.


Amount



4 Track Lights with Two Cans			
	Qty	Advance Price	Standard Price
Track		\$ 275.75	\$ 345.00
Additional Can		\$ 75.00	\$ 93.75

*Electricity not included.
*Only for hard walls.

Amount



15" L x 11" W x 60" H		
Qty	Advance Price	Standard Price
	\$ 207.00	\$ 258.75

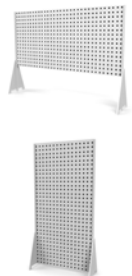
Amount



Rolling TV Stand		
Qty	Advance Price	Standard Price
	\$ 190.00	\$ 237.50

*TV not included.
*Holds up to 70 lbs (31.82 kg)
*Height-adjustable 58.7" - 70.31"

Amount



	Qty	Advance Price	Standard Price
2' x 8' vertical		\$ 191.00	\$ 238.75
2' x 8' horizontal		\$ 191.00	\$ 238.75
4' x 8' vertical		\$ 255.00	\$ 318.75
4' x 8' horizontal		\$ 255.00	\$ 318.75

Amount



TV Rentals			
	Qty	Advance Price	Standard Price
43" TV		\$ 562.00	\$ 702.50
55" TV		\$ 689.00	\$ 861.25

*Please contact us for other sizes.
*Electricity not included.
*Can be installed on hard walls. Installation not included, please see labor page for rate.

Amount



13 3/4" L x 46 1/2" W x 76" H		
Qty	Advance Price	Standard Price
	\$ 690.00	\$ 897.00

Amount

*All shelf heights are adjustable

Company Name:
Booth #:

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

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Cabinets


(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is January 20, 2025)




1 meter Cabinet with Sliding Doors & Lock			
	Qty	Advance Price	Standard Price
Front graphic		\$ 407.00	\$ 508.75
WHITE		\$ 312.00	\$ 390.00
Graphic Size	37 15/16" W x 35 7/8" H		
Amount	<input type="text"/>		




2 meter Cabinet with Sliding Doors & Lock			
	Qty	Advance Price	Standard Price
Front graphic		\$ 581.00	\$ 726.25
WHITE		\$ 366.25	\$ 457.75
Graphic Size	77" W x 35 7/8" H		
Amount	<input type="text"/>		




1 meter Curved Cabinet with Sliding Doors & Lock			
	Qty	Advance Price	Standard Price
Front graphic		\$ 407.00	\$ 508.75
WHITE		\$ 312.00	\$ 390.00
Graphic Size	42 1/4" W x 35 7/8" H		
Amount	<input type="text"/>		




2 meter Curved Cabinet with Sliding Doors & Lock			
	Qty	Advance Price	Standard Price
Front graphic		\$ 581.00	\$ 726.25
WHITE		\$ 366.25	\$ 457.75
Graphic Size	85 5/8" W x 35 7/8" H		
Amount	<input type="text"/>		



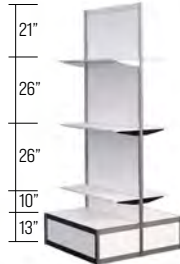
1 meter Diagonal Curved Cabinet without Door			
	Qty	Advance Price	Standard Price
Front graphic		\$ 456.50	\$ 570.75
WHITE		\$ 351.00	\$ 438.75
Graphic Size	60 1/4" W x 35 7/8" H		
Amount	<input type="text"/>		



2 meter Curved Corner Cabinet with Sliding Doors & Lock			
	Qty	Advance Price	Standard Price
Graphic		\$ 610.00	\$ 762.50
WHITE		\$ 366.25	\$ 457.75
Graphic Size	Front: 37 15/16" W x 35 7/8" H Both Sides: 29 5/8" W x 35 7/8" H		
Amount	<input type="text"/>		



1 meter Gondola Single Sided with 3 Shelves			
	Qty	Advance Price	Standard Price
Straight Shelves		\$ 361.50	\$ 452.00
Angled Shelves		\$ 417.25	\$ 521.50
Amount	<input type="text"/>		



1 meter Gondola Double Sided with 6 Shelves			
	Qty	Advance Price	Standard Price
Straight Shelves		\$ 452.00	\$ 565.00
Angled Shelves		\$ 541.25	\$ 676.50
Amount	<input type="text"/>		

Qty	Advance Price	Standard Price
	\$ 50.00	\$ 62.00
	Side Graphic Size 18 1/2" W x 35 7/8" H	

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

*Prices for Side Graphics on cabinets are additional.

Company Name:

Booth #:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

Discount deadline:
January 20, 2025

NEED
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BOOTH?

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NEED
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click here

NEED ANYTHING?

Phone: 305-751-1234
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Showcases

Full Vision - White

	Qty	Advance Price	Standard Price
4 Feet		\$ 475.00	\$ 593.75
5 Feet		\$ 475.00	\$ 593.75
6 Feet		\$ 475.00	\$ 593.75
Size	20"D x 38"H		

Amount

Half Vision - White

	Qty	Advance Price	Standard Price
4 Feet		\$ 475.00	\$ 593.75
5 Feet		\$ 475.00	\$ 593.75
6 Feet		\$ 475.00	\$ 593.75
Size	20"D x 38"H		

Amount

Quarter Vision - White

	Qty	Advance Price	Standard Price
4 Feet		\$ 475.00	\$ 593.75
5 Feet		\$ 475.00	\$ 593.75
6 Feet		\$ 475.00	\$ 593.75
Size	20"D x 38"H		

Amount

Wall Case - White

Qty	Advance Price	Standard Price
	\$ 631.00	\$ 789.25
Size	18"D x 84"H x 70"W	

Amount

Tower Case

Qty	Advance Price	Standard Price
	\$ 557.00	\$ 696.50
Size	20"D x 79"H x 20"W	

Amount

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

Electrical outlet is NOT included. Contact the Electrical Company to place an electrical order.

Company name:

Booth #:

Address:

Contact:

City:

State:

Zip code:

Email:

Phone:

Fax:

Important: To ensure that your selection will be available, you must place your order before the Deadline Date. No guarantee on choice after Deadline Date. EXPO Convention Contractors Inc. is not liable for contents, damages or breakage after cases have been delivered.

Payment Policy: Payment in full of charges including applicable tax, must accompany advance order and must be received by Deadline Date to guarantee delivery of rental unit and discount pricing. All charges are subject to Sales Tax.

Cancellation Policy: Items cancelled before Deadline Date will be refunded 100%. Items cancelled after move-in begins will be invoiced at 50% of original price to cover labor involved.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

Discount deadline:
January 20, 2025

NEED
A CUSTOM
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NEED
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NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

Show dates: February 12-16, 2025

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Graphics

(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is December 20, 2024)



Pull up Banner		
Qty	Advance Price	Standard Price
	\$ 473.00	\$ 615.00
Graphic Size 33 1/2" W x 80" H		

Amount



1 - meter B-Matrix Panel with Graphic on PVC		
Qty	Advance Price	Standard Price
	\$ 649.50	\$ 844.50
Graphic Size 38 3/4" W x 94 7/8" H		

*Frame Included
Amount

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2 - meter B-Matrix with Graphic on PVC		
Qty	Advance Price	Standard Price
	\$ 1,309.50	\$ 1,702.50
Overall Graphic Size 78 1/9" W x 94 7/8" H		

*Frame Included
Amount

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3 - meter B-Matrix with Graphic on PVC		
Qty	Advance Price	Standard Price
	\$ 1,959.50	\$ 2,547.50
Overall Graphic Size 117 3/17" W x 94 7/8" H		

*Frame Included
Amount

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Printing Price Per SQ-FT for any custom size is _____ \$ 18.00

All custom size orders made after discount deadline will incur a 30% late fee.

- Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality).
- Convert all fonts to outlines.
- Send Graphic Files ready to print to designanddisplay@expocci.com
- The pricing above applies for PVC, Foamboard and Banner.
- Fabric and Custom cut to be quoted.

Company Name:

Booth #:

Amount	<input style="width: 150px;" type="text"/>
7% TAX	<input style="width: 150px;" type="text"/>
Amount Due	<input style="width: 150px;" type="text"/>

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
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Show dates: February 12-16, 2025

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Turnkey Rental Form

(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is December 20, 2024)

EXPO HARD WALL BOOTH OPTIONS

All of our standard hardwall Turnkey Rentals featured on the following pages are available in white and include graphics.

Qty	Item	Advance Price	Standard Price	TOTAL
	Turnkey Rental Booth 101	\$ 4,618.00	\$ 6,003.50	
	Turnkey Rental Booth 102	\$ 3,780.00	\$ 4,914.00	
	Turnkey Rental Booth 103	\$ 4,979.00	\$ 6,472.00	
	Turnkey Rental Booth 105	\$ 5,189.00	\$ 6,745.50	
	Turnkey Rental Booth 201	\$ 6,321.00	\$ 8,217.50	
	Turnkey Rental Booth 202	\$ 7,131.00	\$ 9,270.00	

- **Rush Fee:** A \$250 fee applies to turnkey orders placed within 2 weeks of your event date.

Electrical is Not Included.

7% TAX
Amount Due

Discount deadline:
December 20, 2024

NEED
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NEED
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A TRADESHOW?



click here

Do you want something
different than the standard
booth?

Call our Custom
Design Department

305-751-1234

We will custom design a booth to best show off your product. Send an email to designanddisplay@expocci.com

Additional Requests:

Company name:

Booth #:

Contact name:

Email:

Phone:

Fax:

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

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Show dates: February 12-16, 2025

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Turnkey Rental Booth

Turnkey Rental Booth 101

ADVANCED \$ 4,618.00 | STANDARD \$ 6,003.50



[click here](#)
to download template

Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 41 1/2" W x 95 3/16" H)
- C. Graphic-Fabric (size: 58 9/16" W x 95 3/16" H)
- 1 - Storage Closet 1m L x 1 1/2m W
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle
- 1 - Optional door graphic 61.02" W x 95.20" H (ADDITIONAL PRICE)

Turnkey Rental Booth 102

ADVANCED \$ 3,780.00 | STANDARD \$ 4,914.00



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to download template

Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 117 11/64" W x 95 3/16" H)
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle

Discount deadline:
December 20, 2024

NEED
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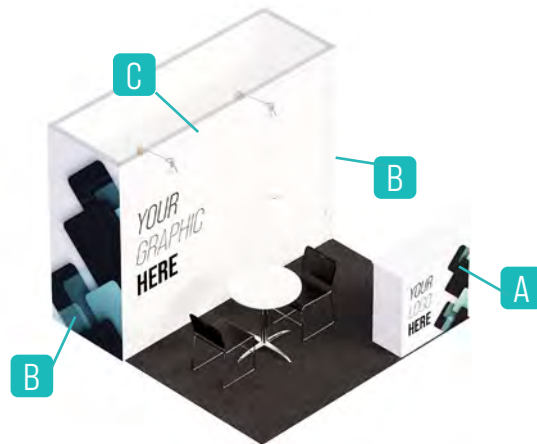
Show dates: February 12-16, 2025

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Turnkey Rental Booth

Turnkey Rental Booth 103

ADVANCED \$ 4,979.00 | STANDARD \$ 6,472.00



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to download template

Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. 2 Side Graphics-Fabric (size: 41 1/2" W x 95 3/16" H)
- C. Graphic-Fabric (size: 80 9/16" W x 95 3/16" H)

- 1 - Storage Closet 1m L x 3m W
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle
- 1 - Optional door graphic 61.02" W x 95.20" H (ADDITIONAL PRICE)

Turnkey Rental Booth 105

ADVANCED \$ 5,189.00 | STANDARD \$ 6,745.50



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Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 11/64" W x 95 3/16" H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 117 11/64" W x 95 3/16" H)

- 1/2m 19.53" L - Sides and Ceiling Structure.
- 1 TV + 1 Rolling Stand **(Electrical is Not Included)**
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Ceiling lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle

Discount deadline:
December 20, 2024

NEED
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NEED
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A TRADESHOW?**

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A TRADESHOW?

LOGISTICS

click here

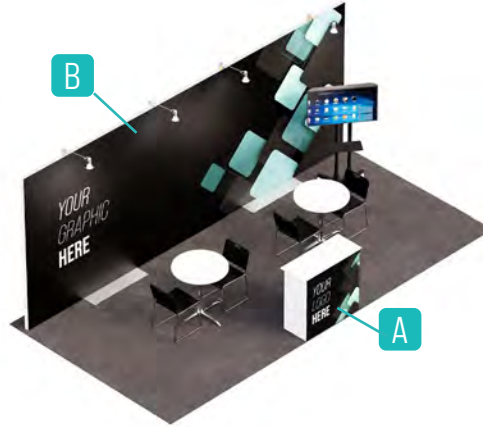
NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Turnkey Rental Booth

Turnkey Rental Booth 201

ADVANCED \$ 6,321.00 | STANDARD \$ 8,217.50



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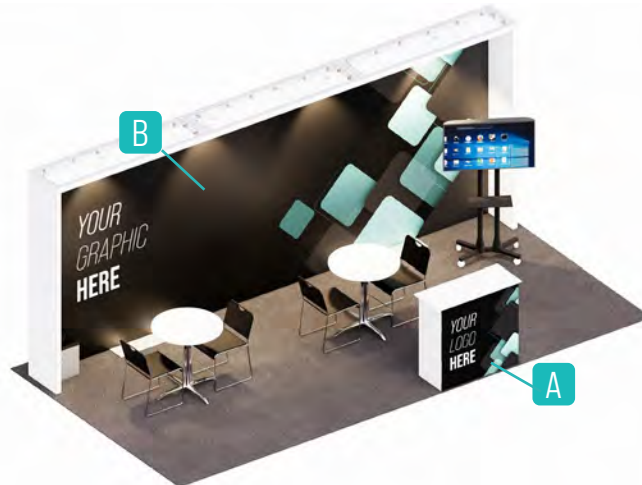
Included items:

- 10' x 20' Black Carpet
- 1 - 6m beMatrix Backwall 234 21/64" W x 95 3/16" H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 234 21/64" W x 95 3/16" H)

- 1 TV + 1 Rolling Stand **(Electrical is Not Included)**
- 2 - Round Tables 30" / 4 Black Chairs
- 1 - Wastebasket
- 4 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle

Turnkey Rental Booth 202

ADVANCED \$ 7,131.00 | STANDARD \$ 9,270.00



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to download template

Included items:

- 10' x 20' Black Carpet
- 1 - 6m beMatrix Backwall 234 21/64" W x 95 3/16" H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 1/8" W x 38 1/2" H)
- B. Graphic-Fabric (size: 234 21/64" W x 95 3/16" H)

- 1/2m 19.53" L - Sides and Ceiling Structure.
- 1 TV + 1 Rolling Stand **(Electrical is Not Included)**
- 2 - Round Tables 30" / 4 Black Chairs
- 1 - Wastebasket
- 4 - White Ceiling lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle

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WE CREATE

CUSTOM TRADESHOW **DISPLAYS**

YOUR CUSTOMERS WILL
NEVER FORGET!

We work closely with you to create unique and stunning custom booths that align perfectly with your vision.

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CONTACT US

✉ **EMAIL**
designanddisplay@expocci.com

☎ **PHONE #**
305-751-1234

MORE ABOUT US
AND OUR WORK



[/expocci.com/custom-exhibits/](https://expocci.com/custom-exhibits/)

- Custom-tailored services and solutions
- Extreme attention to detail
 - Extensive knowledge of local venues
 - Excellent relationships with venues and Labor Unions
 - We service trade shows of all sizes, nationwide
 - Competitive pricing

expo
convention
contractors





SHIPPING SERVICES

FOR ALL YOUR TRADESHOW NEEDS

OUR IN HOUSE PREFERRED CARRIER



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ARE YOU SHIPPING TO or FROM A TRADESHOW ?

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE

CONTACT INFO

COMPANY NAME

CONTACT NAME

PHONE NUMBER

E-MAIL

SHOW NAME

PICK-UP ADDRESS

BUSINESS HOURS

INSTRUCTIONS

Please fill out this area of the form to the best of your knowledge in regards to your company's pick-up/destination address. This section does not pertain to the tradeshow advance or direct shipping address.

Is there a Loading Dock? YES NO

Residential Area? YES NO

Does the driver need to go in the Building? YES NO

Does the driver need to go in elevator? YES NO

PICK-UP LOCATION Office Dock Other

Our service is a 7-10 business day ground shipping service only, Monday-Friday

High Cost Delivery Areas: NYC-Special Rates May Apply CA - Surcharge Applies

PICKUP DATE

DATE SHIPMENT MUST ARRIVE AT DESTINATION

NUMBER OF PIECES

Type of Shipment Pallet / Skid Fiber Case Carton
 Crate Other

Dimensions Aprox. Weight

DESTINATION ADDRESS

SHOW NAME BOOTH #

COMPANY NAME

ADDRESS

SIGNATURE

The rate quoted is an estimate only and the final charges will be billed upon receipt of freight at your destination. Additional charges will incur due to weight difference and/or delivery issues, such as no loading dock, truck with lift gate needed, inside delivery, stairs/elevator. delivery, redeliver/pick-up.

SHIPPING TO, **AND**
 FROM YOUR TRADESHOW
MADE
EFFORTLESS



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January 27, 2025

NEED
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click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Material Handling Authorization

(This Form Must Be Signed and Returned with the Shipping Instructions)

- All shipments are required to have documented certified weight tickets.
- If material does not include a weight ticket, Expo Convention Contractors, Inc. will weigh material.
- No collect shipments will be accepted.
- Rates are based on per shipment on the inbound weight and the date/time freight received.
- Standard rate will apply if payment is not received by the advance rate deadline.

Weight	Advance Shipping Pricing	Direct Shipping Pricing
	Shipment(s) arriving by January 27, 2025	Shipment(s) arriving between February 5-11, 2025
0 to 100 lbs	\$ 107.00	\$ 131.50
101 lbs to 300 lbs	\$ 284.50	\$ 341.00
301 lbs to 500 lbs	\$ 427.50	\$ 511.00
501 lbs to 1,000 lbs	\$ 660.00	\$ 785.00
1,001 lbs to 1,500 lbs	\$ 939.00	\$ 1,117.50
1,501 lbs to 2,000 lbs	\$ 1,111.50	\$ 1,448.50
2,001 lbs and over	\$ 0.80 per pound	\$ 0.98 per pound

CRATED / CARTONED / PACKAGED / SKIDDED MATERIAL: Rates above include all labor and equipment required to unload shipment, storage at no charge for 30 days prior to set-up time, delivery to exhibit space, handling of empty containers to and from booth area, and reloading of shipment onto outbound carrier at the close of the event.

Amount = _____

SHIPMENTS REQUIRING SPECIAL HANDLING will be handled at the exhibitors risk and will be charged the above published rates plus 25%. Includes, but is not limited to any shipment that is loaded and/or packed in such a manner as to require additional handling, ground loading, side door loading, constricted space loading, designated piece loading, stacked shipment(s) and crates.

- Includes shipments that are loose and not in crates, cases, boxes, and/or non-skidded machinery without proper lifting bars or hooks.
- Includes shipments arriving on site before or after target date.
- Includes shipments arriving at the warehouse after February 27, 2025 and during show hours.

Amount = _____

OVERTIME RATES in the amount of 25% of the above mentioned rates will be assessed and applied each way to freight either received at the warehouse or show-site that must be moved into or out of booth(s) before 8:00am or after 4:30pm Monday to Friday and/or on Saturday and/or Sunday.

Rate x 25% = _____

Estimated Total Due = _____

EXPO WILL NOT BE RESPONSIBLE FOR ANY DAMAGES: Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leaves your place of business and end when it is returned to your facility after the show.

Please complete the following and return to EXPO along with the Shipping Instructions form:

Company Name: _____ Booth # _____
Contact Name: _____ Email: _____
Authorized Signature: _____

Signature also indicates you read and accept the Payment Policy and Term and Conditions, signed and returned to expo. Payment Authorization must be completed and returned with Material Handling worksheet. Other charges may apply, please review Material Handling Information form INCLUDED in this Manual.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
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NEED
SHIPPING
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A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Shipping Information

Exhibitors may pre-ship to the advance warehouse or deliver directly to show site.

Please check off all that pertain to you:

We encourage all exhibitors to ship or deliver directly to the advanced warehouse for the smoothest move-in. The warehouse will accept deliveries through Monday, January 27, 2025.

On-site company contact: _____ cell: _____

Option A: PRE-SHIP to the ADVANCE WAREHOUSE:

_____ # pieces - crates and/or pallets of exhibit materials
 _____ # rolls of carpet, _____ color OR _____ Rent carpet
 _____ # boat dollies OR _____ Do Not have dollies

Advance Warehouse DEADLINE: Crated and skidded shipments will be accepted at the warehouse beginning **January 4, 2025** through **January 27, 2025**. **Shipments will be delivered to your space by your target date and time.** All display product will be accepted and placed on a pallet and shrink wrapped upon arrival if necessary, including boxes. All shipments must be pre-paid. **No Collect shipments will be received.** All shipments should be made on commercial bills of lading. Bills of lading are to be addressed identically with that of the exhibit material.

Option B: DIRECT-SHIP to show site:

All Direct Shipments will be notified of a target date by the EXPO Freight Department. Please contact the Freight Department if you have loose goods or require special rigging assistance uncrating, or additional handling labor or equipment to facilitate installation of your display.

The following information is required for ALL DIRECT SHIPMENTS to the Miami Beach Convention Center

_____ # rolls of carpet, _____ Color OR _____ Rent carpet

What size truck will be delivering your freight?

_____ **Personal Owned Vehicle (POV) SMALL PACKAGE:**

_____ **Rental - specify size below**

_____ **20' - 24'** _____ **48' semi** _____ **53' semi** **Name of Trucking Company:** _____

ALL OUTBOUND SHIPMENTS REQUIRE A STRAIGHT BILL OF LADING. Bill of Lading (BOL) forms are available at the Exhibitor Service Center in the Miami Beach Convention Center. Failure to turn in a completed Bill of Lading to the Freight Department Service Desk may cost the exhibitor additional handling and shipping charges.

Do not leave your BOL in your booth!

Deadline for your carrier to check-in for pick-up is Thursday, February 20, 2025 at 10:00am.

Company name:		Booth #:
Address:		
Attention:	Phone:	Fax:
City:	State:	Zip code:
Authorized by (please print):	Title:	
Signature:	Convention/Tradeshow:	

To ensure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Phone: 305-751-1234
| Fax: 305-751-1298

Outbound Shipping

Shipping & Material Notification is required from all exhibitors.

No carrier pick up on Sunday, February 16, 2025.

Deadline to check in at the Miami Beach Convention Center for pick-up is Thursday, February 20, 2025 at 10:00am.**

Blank Bills of Lading can be picked up at the Freight Service Desk at the Expo Service Center.

- 1) All outbound shipments require a straight bill of lading.
- 2) All pieces must be labeled individually.
- 3) After materials are packed, labeled and ready to be shipped, return completed Bill of Lading to the Freight Service Desk. DO NOT leave your Bill of Lading in your booth.
- 4) Provide your designated carrier with pick-up information including deadline to check-in at the staging yard.

**EXPO Convention Contractors, Inc. reserves the right to ship materials if carriers do not check in by the deadline on Thursday, February 20, 2025 at 10:00am and/or a Bill of Lading is not on file with the Freight Department.

All freight forced by EXPO Convention Contractors, Inc. will be shipped via eLogistics, and all charges are the responsibility of the Exhibiting Company for whom materials have been shipped.

For your convenience, eLogistics Representative will be on-site to handle outbound transportation.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. **It is suggested that exhibitors arrange all-risk coverage.** This can be done by "riders" to your existing policies.

Need Assistance?

Call EXPO at 305-751-1234 or email us at info@expocci.com. You can also visit the Freight Service Desk in The Expo Service Center.



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BOOTH?

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A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Shipping Instructions

(This Form Must Be Signed and Returned with the Material Handling Authorization)

ALL SHIPMENTS MUST ARRIVE PRE-PAID

USE OUR IN-HOUSE PREFERRED CARRIER FOR ALL YOUR SHIPPING NEEDS



MAKE SHIPPING TO AND FROM YOUR TRADESHOW EFFORTLESS

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE.

Email info@expocci.com for a preliminary shipping quote, all of the following is needed:
-Company Name, Contact Name/Phone Number, Show Name/Booth #, Pick-up Address Destination Address, City, State, Zip.
-Approximate Weight, Number of Pieces, Type of Pieces in Shipment, i.e., skid, carton, crate, dimensions, business hours.
-Is there a Loading Dock, Does Driver have to go in Building and/or Elevator, Residential Area
We will respond with a preliminary quote based on estimated weight and above information within 24 hours when requested Sunday-Thursdays. Our service is ground 7-10 business day shipping only.

Please Note: Exhibitors are welcome to utilize their own carriers for their shipment. Additionally, a material handling fee will still apply for all received freight.

SHIPPING INSTRUCTIONS PRIOR TO SHOW (Payment Must be on file when received for Material Handling Charges)

1. Expo CCI MUST have a credit card on file or the shipments will be held until one is received. If no payment is on file, this may delay the delivery of your materials to your booth and setup.
2. Shipments must be consigned to Expo CCI. The hotel and/or convention site do not have the facilities to receive such shipments and they will be refused.
3. All shipments must be properly labeled and addressed to the warehouse or facility.
4. All shipments requiring special handling for reasons including, but not limited to, length, width or height, are handled on a time and material basis.
5. Expo CCI, as the Official Drayage Contractor, has control over all freight docks, doors, elevators, and crate storage areas. A charge of \$50.00 per crate, box or carton is accessed for any shipment not handled by Expo CCI, when Expo CCI is required to handle storage of empty containers.
6. Remove all expired shipping labels before shipping to avoid confusion.
7. Collect shipments are not accepted and will be refused upon delivery.

SHIPPING INSTRUCTIONS AT CLOSE OF CONVENTION (You MUST fill out a BOL at show-site or request a pre-printed BOL)

1. You must fill out a Bill of Lading at the Expo Service Desk at the close of the show or request a pre-printed Bill of Lading at least one week prior to show open. We will not turn over materials to your carrier without a Bill of Lading.
2. Your account must have a zero balance and we must have payment on file for any outbound handling charges or your freight will not be turned over to your carrier. Outbound handling charges, i.e. Overtime move-out, special handling, return to warehouse, reroute shipping charges, etc.
3. If your freight carrier does not check-in on time, your freight will be rerouted through our preferred carrier eLogistics and shipping charges will apply. If available and chosen on the Bill of Lading, freight may be returned to our warehouse at an additional charge for your carrier to pick up at a later date.
4. Exhibits left without a Bill of Lading filled out will be forced through our house carrier eLogistics and will be returned to our warehouse and held for disposition at an additional charge. Expo CCI is not responsible for condition, count or content until such time exhibits or materials are picked up for removal after the exhibition's close.
5. Exhibitor routing of outbound shipments is honored when possible. However, we reserve the right to reroute as necessary. All outbound shipments must be tendered with a Bill of Lading turned into the service desk at show site. In the event the designated carrier fails to pick up by a specified time, Expo CCI will reroute said shipments.

INSURANCE

Expo CCI is not responsible for the count or content of material after it has been placed in the exhibit areas. Exhibitor agrees to hold harmless Expo CCI from responsibility for concealed and/or apparent damage to uncrated and/or unskidded exhibit material. Please make certain all materials are properly insured against "ALL RISK" from the time your materials leave your facility until they are returned back to your facility after the show. All materials should be properly insured against fire, theft and all hazards while in transit to and from your booth and for the exhibition's duration and picked up for removal after the exhibition's close.

Please provide shipping instructions for post show. Acceptance of all terms and conditions hereby stated

Company name:	Booth #:
Address:	
Attention:	Phone:
City:	State:
Authorized by (please print):	Title:
Signature:	Convention/Tradeshow:
	Fax:
	Zip code:

To ensure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Material Handling Information

Special Handling

Rate as shown on Material Handling Authorization Form

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without rehandling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

Overtime

Surcharge: 25%

Based on show move-in/move-out schedule and/or late driver check-in, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. Your advance warehouse shipments may be received during straight time, but due to scheduling conflicts beyond EXPO CCI's control may be moved into the exhibit hall on overtime. Any additional overtime charges will be invoiced at show site and are subject to change pending move-in/move-out schedules. Handling times will be documented on shipping documents. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the EXPO Service Desk AND the driver has checked in.

Late shipments

Surcharge: 25%

A surcharge will apply to shipments not arriving within the published dates (refer to pages 4-5) for advance warehouse or arriving on show site after show opening.

Uncrated Shipments

Rate as shown on Material Handling Authorization Form

An additional charge of 50% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated, or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show and is based on the weight of the shipment handled.

Off Target Deliveries

Surcharge: See below

For targeted shows (exhibitors who received/requested a Targeted Date/Time), a surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time. **Surcharge: 25%.** Shipments arriving at the warehouse during Expo show move-in days and/or Exhibitor Move-in Days will be charged a Special Handling Fee. This fee will be based on the shipment received and the Delivery Location. The minimum charge will be \$250.00. Please see the Expo Quick Facts for Delivery Days, Times and Location. **Based on weight of materials and location.**

Padded Van Deliveries

Surcharge: \$8.50/CWT

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

Marshaling Yard

Surcharge: Maximum \$21.50

Where EXPO CCI, as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, EXPO CCI may charge a fee per shipment processed through the marshaling yard.

Reweigh of shipments

Surcharge: \$26.50 per forklift load

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

Envelope Deliveries

Surcharge: \$26.50 per envelope

During show hours at the show facility, a charge will apply for receiving and delivering envelope packages to your booth.

Accessible Storage

Surcharge: Based on applicable Labor rate (refer to labor order form)

Accessible storage will be accessible during the show, but not necessarily by exhibitors. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

Return to Warehouse

Surcharge: \$15.00 per CWT, Minimum \$ 50.00

Crated materials only, uncrated materials will not be accepted at warehouse. Return to warehouse will be charged after Material Handling and Overtime Charges.

Mobile Spotting Fee

Surcharge: \$397.50 round trip ST Charge/ \$690.00 round trip OT charge

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPO CCI determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPO CCI personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

If you have any questions about material handling, please contact EXPO CCI Customer Service department.

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Material Handling Q & A

Questions and Answers

What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?

Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is a "certified weight ticket"?

A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location or pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show. Material handling begins at the time your shipment arrives to the docks (please refer to "What is material handling?" for the full definition.)

Do I need to order a forklift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials.

What does CWT mean?

CWT is an acronym for Century Weight, therefore it means 100 lbs.

Important facts about advance shipments

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPO CCI will begin accepting your shipments 30 days prior to first show open day (date may vary depending on show schedule).

The warehouse will receive shipments Monday-Friday, 8:30am - 3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.)

Crates, cartons, skids, fibercases, and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

Material Handling Charges

What determines how much I am charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?

Material handling services, whether used completely, or in part, are offered as a package. When recording weight, round up to the next 100 lbs. For example: 185 lbs. = 185 lbs X RATE = \$ Amount or minimum charge, whichever is greater.

Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization and Material Handling Additional Services forms included in the manual for all applicable fees.

Material Handling Charges

What are specialized carrier shipments?

Shipments that arrive via small package carrier such as FedEx Express Service, UPS small package service or DHL small package service AND do not have a certified weight ticket included with shipment. This applies to packages weighing under 100 lbs.

How do I calculate my specialized carrier shipment?

Charges for specialized carrier shipments are based on per carton, per delivery. Example: I'm shipping 3 packages via FedEx, how much will I be charged? 3 x per carton rate = \$ amount charged (plus any additional fees that may apply).

Please be advised that your whole shipment may not arrive to its destination at one time. Therefore, you may be charged per each delivery, and minimum charges may apply.

Crated - Uncrated - Special Handling

What are CRATED materials?

Materials delivered that are skidded or in a container that can easily be unloaded/ reloaded with no special handling required.

What are UNCRATED materials?

Materials delivered that are loose, pad-wrapped or unskidded without proper lifting bars and/or hooks.

What is SPECIAL HANDLING?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight o containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

Important facts about direct shipments

What are direct shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required. Crates weighing over 5,000 lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times. **All shipments must be prepaid, no collect on delivery shipments will be accepted.**

Liability Insurance

What is and why would I need liability insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required. Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

Outbound shipments

You must complete an EXPO Material Handling Agreement (MHA) for all outbound shipments. A MHA will be distributed at show site if all services have been paid in full, or you can request one at the customer service desk. Upon completion of packing and labeling of your materials, complete the bill of lading with all required information, and return to customer service.

If you have questions on how to complete your bill of lading, please ask a EXPO customer service representative located at the customer service desk. If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your MHA).

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Show dates: February 12-16, 2025

Advance Shipping Labels

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	<p>DISCOVER BOATING™ MIAMI INTERNATIONAL BOAT SHOW*</p>
<p>TO: Expo Convention Contractors, Inc. C/O Zix Corp 7204 NW 84th Ave Miami, FL 33166</p>	<p>First day freight can arrive w/o a surcharge</p> <p>January 4, 2025</p>
<p>FOR: Miami International Boat Show Receiving Hours: M - F 8:30am - 4:30pm</p>	<p>Last day freight can arrive w/o a surcharge</p> <p>January 27, 2025</p>
<h3>ADVANCE WAREHOUSE</h3>	
<p>Company Name: Contact name: Contact phone: BOOTH #:</p>	

	<p>DISCOVER BOATING™ MIAMI INTERNATIONAL BOAT SHOW*</p>
<p>TO: Expo Convention Contractors, Inc. C/O Zix Corp 7204 NW 84th Ave Miami, FL 33166</p>	<p>First day freight can arrive w/o a surcharge</p> <p>January 4, 2025</p>
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<h3>ADVANCE WAREHOUSE</h3>	
<p>Company Name: Contact name: Contact phone: BOOTH #:</p>	

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Show dates: February 12-16, 2025

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Direct Shipping Labels

 TO: Expo Convention Contractors, Inc., c/o Miami Beach Convention Center 1901 Convention Center Drive, Miami Beach, FL 33139 FOR: Miami International Boat Show	DISCOVER BOATING™ MIAMI INTERNATIONAL BOAT SHOW*
	WILL NOT BE ACCEPTED PRIOR TO
February 5-11, 2025	
<h3>DIRECT SHIPPING</h3>	
Company Name: Contact name: Contact phone: BOOTH #:	
	

 TO: Expo Convention Contractors, Inc., c/o Miami Beach Convention Center 1901 Convention Center Drive, Miami Beach, FL 33139 FOR: Miami International Boat Show	DISCOVER BOATING™ MIAMI INTERNATIONAL BOAT SHOW*
	WILL NOT BE ACCEPTED PRIOR TO
February 5-11, 2025	
<h3>DIRECT SHIPPING</h3>	
Company Name: Contact name: Contact phone: BOOTH #:	
	

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Area Work Rules

To assist you in planning for your participation in this event, we are certain you appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling. To help you understand the Area Work Rules, we ask you to read the following:

FREIGHT HANDLING

The Local Union claims jurisdiction over the operation of all mechanized material handling equipment and all unloading and reloading from the loading docks. An exhibitor may move materials from the designated ground unloading area. Exhibitor is not allowed to use mechanized equipment to move their on freight. (i.e. no forklifts, pallet jacks or etc.) When exhibitors choose to hand-carry in accordance with the foregoing, they are not permitted access to the loading dock area(s).

EXPO CCI is responsible for receiving and handling all exhibit materials and empty crates. It is our responsibility to manage loading docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition.

EXHIBIT INSTALLATION AND DISMANTLING

We have a contract with the Local Union which claims jurisdiction over the installation and dismantle of trade shows and exhibits. Full-time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full-time employees can provide, must be rendered by the Union. Labor can be ordered in advance by returning the Labor form, or at show site, at the service desk. Proof of full-time employment status may be requested by the Union Steward of any personnel working on your booth.

GRATUITIES

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when union employees have fifteen minute paid breaks. Any attempts to solicit gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

EXPO HOLD HARMLESS AGREEMENT / VEHICLE SPOTTING

The Association and Exhibitor will hold harmless EXPO Convention Contractors, for any damage or injury resulting from vehicle spotting. Damage or injury to Vehicle / Driver / 3rd Party Personnel / Display.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. It is recommended that any questions arising with regard to union jurisdiction or practices be directed to an EXPO management representative.

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Discount deadline:
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POV Cartload/Self-Unload Information & Rates

POV's (Personally Owned Vehicles) are defined as:

Cars, pick-up trucks, vans and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service or that have material that requires mechanical assistance to unload, will be directed to the Marshalling Yard and will be charged as material handling by weight.

Vehicles that Qualify (Product Only)

Sedan



SUV



Trailer



Commercial Van



Sprinter Van
with products (NO building items)



Mini-van



Pick-up Truck



Rental Truck



Box Truck



Flatbed/Stakebed



Vehicles that DO NOT QUALIFY:
(Showcases and Booth Build Items are Material Handling)

CARTLOAD SERVICE RATES: To ease the move-in and move-out of exhibitors with POV's, Cart Service will be offered including one (1) freight laborer with one (1) cart, one (1) trip from the dock to your booth, or booth to the dock at a charge of **\$138.50 each way**.

You must check in at the Marshalling Yard on a first come, first serve basis and a number will be assigned. You will then be directed to the MBCC and an appropriate location to unload as it becomes available. There must be two (2) people with your vehicle - one person to go with your materials to the booth and one person to re-move your vehicle from the unloading area.

POV CARTLOAD SERVICE is aimed at those exhibitors requiring minimum assistance to facilitate the move-in/out process for them, skidded or palletized items do not qualify. Freight over 250 lbs. or freight that is too large, will be handled as drayage at the material handling rates published on the manual.

SELF UNLOAD - LOAD-IN PROCEDURES FOR DIRECT DELIVERIES BY EXHIBITOR VEHICLES (POVS)

- POV's must check in at the Marshalling Yard on a first come, first serve basis and a number will be assigned. You will then be directed to the MBCC and an appropriate location to unload as it becomes available.
- Self unloading is for exhibitors who have small hand carry items. Vehicles must not be left unattended in unloading areas. Any unattended vehicle will be towed at the owner's expense.
- All unloading is to be done by the exhibitor. EXPO Labor will not assist with the unloading nor will Expo tools be loaned out to exhibitors. You must bring your own.
- Follow the POV signs to the check in desk.
- Once checked in, the POV Manager will direct vehicles to the area to unload your product. Wait times will vary daily. Expect longer wait times on Monday, February 10, 2025 and on Tuesday, February 11, 2025. Security guards will deny access to the unloading area and/or unloading without proper authorization passes which can only be obtained from the POV Manager.
- Once unloaded, vehicles must be removed from the area immediately.
- All empty containers must be removed by the exhibitor and stored by the exhibitor during the show or arrange for paid storage with the EXPO Service Desk.

EXPO WILL NOT BE RESPONSIBLE FOR ANY DAMAGES. Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leaves your place of business and end when it is returned to your facility after the show.

Exhibitor:

Booth #

Date and time:

of trips:

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com

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Labor

LABOR INFORMATION			Discount Price	Standard Price
Straight Time	Monday - Friday	8:00am - 4:30pm	\$ 82.00	\$ 105.00
Over Time	Monday - Friday	4:30pm - 8:00am	\$ 121.50	\$ 158.00
	Saturday - Sunday	All Day		
Double Time	Holidays	All Day	\$ 162.00	\$ 210.50

Please note
 - Hours are based on estimates, you will be invoiced for actual time incurred.
 - Requested times are not guaranteed and are based on availability.
 - Minimum one hour will be charged. Additional time will be billed in half-hour increments.
 - If Labor order is cancelled within 24 hours of scheduled services, total charges will be assessed.

Expo Supervisory Fee is 40% of total cost or \$60.00, whichever is greater.

Is Labor for assembling sign for hanging?	YES	NO
Is Labor for laying your own carpet?	YES	NO

BOATS AREAS MUST use the BULK CARPET ORDER FORM

If you require labor services for booth setup, please submit detailed instructions with the provided form attached to info@expocci.com or via fax 305-751-1298

Installation

Your Supervisor's name:				Expo CCI supervision? YES NO		
Cell phone #:						
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Dismantle

Your Supervisor's name:				Expo CCI supervision? YES NO		
Cell phone #:						
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Please complete this section if you have chosen EXPO CCI to supervise your installation and/or dismantling.

Set up information for installation

Please check all that apply and provide information where requested:

Booth Size:	X	
Forklift required:	YES	NO
Carpet is?	OWNED	RENTED FROM EXPO
Carpet padding?	YES	NO
Drawings	FAXED TO EXPO	SHIPPED W/EXHIBIT CRATES

Inbound Freight Information

For all inbound freight, please complete the Material Handling Authorization Form.

You can return the completed form via email at info@expocci.com or via fax 305-751-1298.

Outbound Freight Information

Please complete the Bill of Lading (BOL) form on our website: expocci.boomerecommerce.com. Additionally, please refer to the included Shipping Instructions Form for detailed guidelines.

If for any reason your shipment is not picked up by your carrier, please choose one of the following options. (Initial beside preferred option).

Force Freight through EXPO CCI's preferred carrier:

Send shipment back to EXPO CCI warehouse: (\$50.00 min. fee.)

Company Name:

Booth #:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Ground Rigging/Forklift

DO NOT USE THIS FORM FOR MATERIAL HANDLING SERVICES

Please complete the following

of pieces to be spotted Requested date/time:
Heaviest piece to be spotted (times are not guaranteed)
Description of work to be performed:

GROUND RIGGING FORKLIFT RENTAL

Forklift Rental - Up to 5,000 LB Capacity				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$ 207.50	\$ 310.50	
	Overtime hourly rental	\$ 311.00	\$ 466.00	
	Double-time hourly rental	\$ 415.50	\$ 622.50	

Forklift Rental - Up to 10,000 LB Capacity				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$ 329.50	\$ 427.50	
	Overtime hourly rental	\$ 412.00	\$ 535.50	
	Double-time hourly rental	\$ 536.50	\$ 696.50	

Forklift Rental - Up to 20,000 LB Capacity				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$ 594.00	\$ 771.00	
	Overtime hourly rental	\$ 784.00	\$ 1,020.00	
	Double-time hourly rental	\$ 1,019.00	\$ 1,324.00	

CRANE RENTAL AVAILABLE UPON REQUEST

ST- Straight time Monday - Friday, 8:00 am - 4:30 pm
OT- Overtime Monday - Friday, 4:30 pm - Midnight and all day Saturday and Sunday
DT- Double time Monday - Saturday Midnight /8:00 am, all Sundays & Holidays

GROUND RIGGING LABOR RATE

Rigging Foreman Labor per Man Hour				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$ 121.00	\$ 158.50	
	Overtime hourly rental	\$ 218.00	\$ 283.50	
	Double-time hourly rental	\$ 244.50	\$ 318.50	

Riggers and Material Handlers per Man Hour				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$ 113.50	\$ 148.00	
	Overtime hourly rental	\$ 169.00	\$ 220.00	
	Double-time hourly rental	\$ 227.00	\$ 295.00	

Company Name: Booth #
Contact Name: Email:
Authorized Signature:

Signature also indicates you read and accept the Payment Policy and Term and Conditions. Must order by discount deadline date to receive discounted pricing. Payment Authorization must be completed and returned with order. There are no exchanges or refunds once item has been delivered to your booth. Cancellation must be received 24 hours prior to first exhibitor move-in day

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Please note

Rate structure included lift and (1) operator only.
Minimum crews are based on scope of work and area jurisdiction.
Additional labor and ground men will be billed at the hourly rate.
The minimum charge for labor and equipment is one (1) hour. Labor and equipment thereafter is charged in half (1/2) hour increments.
Orders cancelled without 24-hour notice will be charged a one (1) hour cancellation fee.
If exhibitor fails to use the worker and equipment at the time confirmed, a one (1) hour "No Show" charge per worker and forklift will apply.
Complete this form for all Forklift needs.
To determine if you need Forklift, Please read this form carefully.

Forklift may be required when uncrating, positioning, and re-skidding equipment and machinery.
A Forklift is required for moving equipment weighing 200 pounds or more.
Starting time can be guaranteed only when labor is requested for the start of the working day at 8:00AM.
All exhibit labor for 8:00AM starting times will be dispatched to booth space.

Confirm labor and fork-lift by 2:30PM the day before date requested.
Please have a representative pick up the crew at the labor desk and supervise the work to be done.
Upon completion, the exhibitor's representative will return the crew to the labor desk and approve the work order.
Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift.

Amount
7% TAX
Amount Due

Discount deadline:
January 20, 2025

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Hanging Signs and Banners

Instructions

All hanging signs must conform to Show Management rules and regulations and facility limitations.

All overhead hanging signs or banners must be handled by Expo Convention Contractors.

Overhead hanging signs must be sent in separate containers directly to Expo Convention Contractors, Inc. warehouse using the enclosed HANGING SIGN LABELS.

Hanging anchor points must be pre-fabricated and ready for use.

Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE order form. For Signs other than banners, include blueprint or drawing containing diagram detailed information so anchor points can be determined.

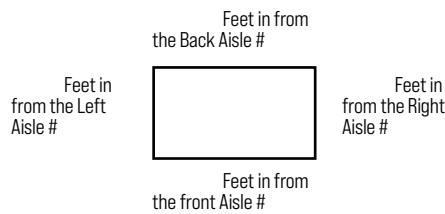
Sign Description, Size & Weight

Type: Cloth Banner Metal or Wood Other
 Shape: Square Triangle Rectangle Other
 Size: Height Length Width
 Weight of sign:
 Does your Sign requires Electricity Assembly

Placement Diagram

Use diagram below to represent your booth space. Indicate how far in from.

Each boundary you would like your sign placed. *The ceiling structure and relation to the support beam may require your sign to be moved from your specified location.



Number of feet from bottom of sign:

Equipment and Labor Rates to Hang Signs

***RATES - MINIMUM: 1 CREW FOR 1 HOUR (Crew = 2 men)**

Advance Rate - \$685.50 per hour
 Ordered prior to December 10, 2024
 Standard Rate - \$960.00 per hour
 Ordered after December 10, 2024

Advance rate will be billed for all hanging signs provided hanging sign order form is returned to EXPO by December 10, 2024 and if hanging signs are received at the advance warehouse prior to January 27, 2025. Hanging signs order forms received after December 10, 2024 and hanging signs not delivered to the advance warehouse by January 27, 2025 will be billed the standard rate.

A detailed diagram showing location of hanging sign must be submitted with order.

*Rates DO NOT include ancillary items required for hanging banners such as: brackets, cable, clamp, etc. and charged accordingly.

Installation DATE / TIME:

Approx. Hours	Hourly Rate	Total Estimate Cost
	@	=

Dismantle DATE/TIME:

Approx. Hours	Hourly Rate	Total Estimate Cost
	@	=

Supervision for installation and dismantling of overhead hanging signs can be provided by EXPO CONVENTION CONTRACTORS, your company representative or display house

Please indicate method of supervision you require:

EXPO IGD Exhibitor Personnel Display house

* Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.

NOTE: WE ARE NOT RESPONSIBLE FOR, LIABLE FOR, AND WILL NOT HANG ANY SIGNAGE CONSTRUCTED IN ANY MANNER DEEMED UNSAFE.

Amount	
7% TAX	
Amount Due	

Payment Policy: All invoices must be settled at our Service desk prior to the closing of the Show. For your convenience, MasterCard, American Express and Visa credit cards will be accepted. No credits will be issued after the closing of the show.

Important: TO OBTAIN DISCOUNT PRICE, FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER.

No Telephone orders accepted. Labor must be cancelled in writing, 24 hours in advance to avoid one (1) hour cancellation or no-show fee per crew and/or worker.

Exhibitor name:

Booth #:

Contact name:

Email:

Address:

City:

State :

Zip :

Authorized:

Print Name:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298

ALL ORDERS CAN ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

Discount deadline:
December 10, 2024

NEED A CUSTOM BOOTH?

click here

NEED SHIPPING TO AND FROM A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

MIAMI BEACH CONVENTION CENTER

HANGING SIGNS Advance Shipping Address Labels:

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Ave
Miami, FL 33166

Show: Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by January 27, 2025

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Ave
Miami, FL 33166

Show: Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by January 27, 2025

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Ave
Miami, FL 33166

Show: Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by January 27, 2025

Use these labels **only** if shipping
SIGN HANGING in advance to warehouse

From: _____

TO: Zix Corp
c/o T Force Freight
7204 NW 84th Ave
Miami, FL 33166

Show: Miami International Boat Show
Miami Beach Convention Center

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

RUSH Exhibit Material

MUST be received by January 27, 2025



Cleaning Form

PLEASE INDICATE THE SERVICES NEEDED

All rates Based on Gross Booth/Display Area, 100 square feet Minimum.

Booth Size is _____ (Length) x _____ (Width) = _____ Total SqFt of booth

All vacuuming is done in the morning prior to the show opening.

Booth Vacuuming

CHECK IF NEEDED	# of Days	Rate	Booth Size (Sq. Ft.)	Total Due
	Daily	\$ 1.60 per sq. ft		
	1 Time Only	\$ 0.35 per sq. ft		

Specify Dates Needed: _____

Shampoo Carpet - Must be performed 2 days before initial opening of show in order for the carpet to dry.

CHECK IF NEEDED	Type	Rate	Booth Size (Sq. Ft.)	Total Due
	Shampoo	\$ 0.35 per sq. ft		

Tile Mopping

CHECK IF NEEDED	# of Days	Rate	Booth Size (Sq. Ft.)	Total Due
	Daily Tile Mopping	\$1.25 per sq. ft		
	Mopping First Day Only	\$ 0.35 per sq. ft		

Exhibit Cleaning

CHECK IF NEEDED	# of Days	Rate	Booth Size (Sq. Ft.)	Total Due
	Daily	\$ 28.00 per sq. ft		
	1 Time Only	\$ 38.50 per sq. ft		

Specify Dates Needed: _____

Porter Service - Trash Removal (2 hour intervals)

Booth Size	Per Day	# of Days	Total
Up to 300 sq. ft.	\$53.00	X	= \$
301 - 500 sq. ft.	\$63.75	X	= \$
501 - 1,000 sq. ft.	\$74.50	X	= \$
1,001 - 2,000 sq. ft.	\$85.00	X	= \$
2,001 - 3,000 sq. ft.	\$95.75	X	= \$
3,001 and over	\$106.00	X	= \$

Visqueen Removal

Booth Size	Cost	Select Size
Up to 300 sq. ft.	\$42.50	
301 - 500 sq. ft.	\$74.50	
501 - 1,000 sq. ft.	\$106.25	
1,001 - 2,000 sq. ft.	\$148.75	
2,001 - 3,000 sq. ft.	\$170.00	
3,001 and over	\$212.25	

BULK TRASH REMOVAL: Exhibitors are responsible for move-out of all freight. There will be an additional disposal fee of \$0.51 per lbs. or \$165.00 minimum labor charge (which ever is greater) on any crates, cartons or materials left by exhibitors after the show. There will be an additional disposal fee of a minimum of \$515.00 for any carpet and padding left by exhibitors in the bulk space.

Company Name: _____

Contact Name: _____

Email: _____

Fax: _____

Amount	_____
7% TAX	_____
Amount Due	_____

Booth #: _____

Phone: _____

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

GO BACK TO TABLE
OF CONTENTS ←

Discount deadline:
January 20, 2025

NEED
A CUSTOM
BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?



NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298



Show dates: February 12-16, 2025

GO BACK TO TABLE
OF CONTENTS ←

Discount deadline:
January 20, 2025

NEED
A CUSTOM
BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?



NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Non-Official Contractor (EAC)

For Exhibitors intending to use a third party contractor for any services including payment, its own labor or contract for such services separately from Expo Convention Contractors, Inc., please read the following restrictions, requirements, and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. NOTE: A valid and current copy of Exhibitor's contractor's Certificate of Insurance naming **Expo Convention Contractors, Inc., Informa Markets, City of Miami Beach, Miami Beach Convention Center and Spectra** as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction. Insurance minimum limits/requirements are:

(a) Commercial liability insurance, on an occurrence form, in the amount of One Million (\$1,000,000.00) Dollars per occurrence for bodily injury, death, property damage, and personal injury. The policy must include coverage for premises operations, blanket contractual liability (to cover indemnification section), products, completed operations and independent contractors. (b) Automobile liability insurance in the amount of One Million (\$1,000,000.00) Dollars per occurrence to provide coverage for any owned and non-owned vehicles, including loading and unloading hazards. (c) Workers' compensation and employer's liability coverage as required by Florida Statute.

Note:

Complete this form only if your company is using a Service Contractor other than Expo Convention Contractors, Inc. to pay for services, unpack, erect, assemble, dismantle or pack your display. The local union claims jurisdiction over the erection, dismantling, repair and building of all exhibits. If using another service contractor they must use the local union labor either through their own contract or direct hire through Expo Convention Contractors.

PLEASE COMPLETE

(Exhibiting Company Name)

(EAC Company Name)

Will indemnify and hold harmless Expo Convention Contractors, Inc. from and against any bodily injury or property damage liability claims, judgments, damages, costs, or expenses, including reasonable attorney fees, arising out of or occasioned by the operations performed by except for occurrences or accidents caused by the sole negligence of Expo Convention Contractors, Inc. or by any other party.

Exhibiting Company name: Booth #:

Address:

City: State: Country: Zip:

Telephone: Fax:

Authorized On-Site Representative: Cell Phone:

(Please Print)

Name of service firm:

Address:

Contact name: Email Address:

Telephone: On-site Cell Phone:

Authorized On-Site Supervisor:

Note:

This form must be returned with a valid and current Certificate of Insurance naming EXPO Convention Contractors Inc., Show Management and Show Location from above as "Additionally Insured" by **January 20, 2025**

The COI Must have ALL Additionally Insured named, Exhibitor Name and Booth # (see Sample COI for reference).

Labor Source	EXPO LABOR	Local Union Direct
	Other	Contract

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	SAMPLE	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A :		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000.00
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 1,000,000.00
							PERSONAL & ADV INJURY \$ 1,000,000.00
							GENERAL AGGREGATE \$ 1,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 1,000,000.00
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$ 1,000,000.00
	<input type="checkbox"/> OCCUR						AGGREGATE \$ 1,000,000.00
	EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additionally Insured: EXPO Convention Contractors, Inc., Informa Markets, City of Miami Beach, Miami Beach Convention Center and Spectra

Exhibiting Company Name and Booth #.

CERTIFICATE HOLDER**CANCELLATION**

Expo Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Show dates: February 12-16, 2025

GO BACK TO TABLE
OF CONTENTS ←

Sustainability Awareness

LET'S MAKE OUR IMPACT EVEN GREATER.

Our work generates numerous social and economic impacts as we foster connections, drive innovation, facilitate learning, and introduce new opportunities to our world. It is now our responsibility to **promote a sustainable industry** through collective action.

Sustainable Dining

- Choose local and sustainable catering options.
- Minimize food waste through careful planning.
- Encourage plant-based menu choices for eco-friendliness.

Smart Design

- Use eco-friendly, reusable materials for exhibits.
- Consider modular and adaptable designs to reduce waste.
- Print signage and graphics on recycled or sustainable materials.

Closing the Loop

- Set up clearly marked recycling and composting bins.
- Minimize single-use plastics and encourage reusable items.
- Properly dispose of waste and work towards zero waste goals.

LET'S REDUCE
OUR CARBON
FOOTPRINT

Energy Efficiency

- Opt for renewable energy sources and LED lighting.
- Implement energy-efficient technologies and practices.
- Turn off equipment when not in use to conserve power.

NEED
A CUSTOM
BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?

LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

FRIENDLY REMINDER OF OUR SHARED
RESPONSIBILITY TO PROTECT OUR PLANET.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)



expo
convention
contractors

SPECIALTY FURNISHINGS

2023

**TRADESHOW
FURNISHINGS
CATALOG**

BLANC

Bright White Leather



Blanc Sofa
75"W x 35"D x 35"H
Item #18228-0847
Advance Price: \$1,058.25
Standard Price: \$1,322.75



Blanc Loveseat
54"W x 35"D x 35"H
Item #18167-0614
Advance Price: \$1,010.25
Standard Price: \$1,262.75



Blanc Chair
33"W x 35"D x 35"D
Item #18284-0834
Advance Price: \$843.75
Standard Price: \$1,054.75



Blanc Bench Ottoman
48"W x 24"D x 18"H
Item #18024-0072
Advance Price: \$507.00
Standard Price: \$633.75



Blanc Cube Ottoman
17"Square x 17"H
Item #18184-0274
Advance Price: \$178.00
Standard Price: \$222.50

WHISPER

White Leather



Whisper Sofa
87"W x 37"D x 35"H
Item #18228-0607
Advance Price: \$1,010.25
Standard Price: \$1,262.75



Whisper Loveseat
61"W x 37"D x 35"H
Item #18167-0471
Advance Price: \$968.50
Standard Price: \$1,210.75



Whisper Chair
35"W x 37"D x 35"H
Item #18284-0487
Advance Price: \$803.50
Standard Price: \$1,004.25



Whisper Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0003
Advance Price: \$448.50
Standard Price: \$560.75



Whisper Square Ottoman
40"Square x 17"H
Item #18184-0034
Advance Price: \$448.50
Standard Price: \$560.75



Whisper Round Ottoman
46"Round x 17"H
Item #18184-0038
Advance Price: \$448.50
Standard Price: \$560.75



Whisper 1/4 Round Ottoman
34"W x 19"D x 17"H
Item #18184-0030
Advance Price: \$275.50
Standard Price: \$344.50



Whisper Banquette
59"Round x 38"H (2 pieces)
Item #18011-0001
Advance Price: \$1,340.50
Standard Price: \$1,643.00

FUNCTION

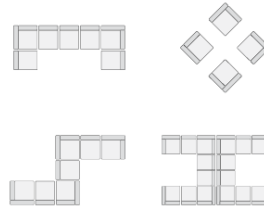
Modular Seating Collection
White Leather



Function Armless Chair
28"Square x 29"H
Item #18284-0554
Advance Price: \$539.50
Standard Price: \$674.50



Function Corner
28"Square x 29"H
Item #18066-0016
Advance Price: \$580.00
Standard Price: \$724.75



CONTINENTAL

Modular Seating Collection
White Leather



Continental Curved Loveseat
82"W x 34"D x 31"H
Item #18303-0006
Advance Price: \$1,042.50
Standard Price: \$1,303.25



Continental Reverse Loveseat
72"W x 34"D x 31"H
Item #18304-0002
Advance Price: \$1,010.25
Standard Price: \$1,262.75



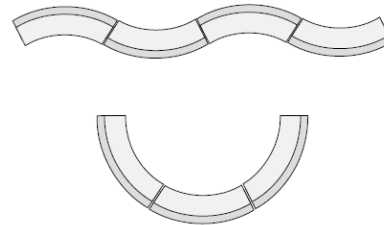
Continental Curved Bench
70"W x 26"D x 19"H
Item #18184-0283
Advance Price: \$529.25
Standard Price: \$661.50



Continental Wedge Ottoman
30"W x 34"D x 19"H
Item #18296-0006
Advance Price: \$450.00
Standard Price: \$562.50



Continental Half Moon Ottoman
33"W x 19"D x 19"H
Item #18184-0284
Advance Price: \$450.00
Standard Price: \$562.50



SOPHISTICATION

Modular Seating Collection

White Leather



Sophistication Sofa
72"W x 31"D x 48"H
Item #18228-0674
Advance Price: \$1,042.50
Standard Price: \$1,303.25



Sophistication Loveseat
48"W x 31"D x 48"H
Item #18167-0466
Advance Price: \$704.50
Standard Price: \$880.75



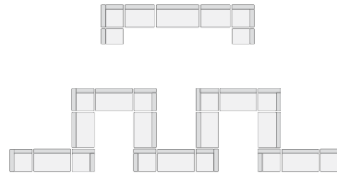
Sophistication Chair
24"W x 31"D x 48"H
Item #18284-0563
Advance Price: \$529.25
Standard Price: \$661.50



Sophistication Corner
31"Square x 48"H
Item #18066-0017
Advance Price: \$529.25
Standard Price: \$661.50



Sophistication Ottoman
31"Square x 19"H
Item #18184-0130
Advance Price: \$398.00
Standard Price: \$497.25



BOCA

Modular Seating Collection

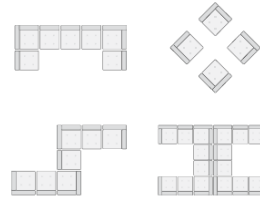
Black Leather



Boca Armless Chair
22"W x 27"D x 30"H
Item #18284-0786
Advance Price: \$539.50
Standard Price: \$674.50



Boca Corner
27"W x 27"D x 30"H
Item #18066-0026
Advance Price: \$580.00
Standard Price: \$725.00



SUAVE MIDNIGHT

Midnight Suede



Suave Midnight Sofa
77"W x 36"D x 33"H
Item #18228-0085
Advance Price: \$762.00
Standard Price: \$952.25



Suave Midnight Loveseat
54"W x 36"D x 33"H
Item #18167-0069
Advance Price: \$661.75
Standard Price: \$827.25



Suave Midnight Chair
32"W x 36"D x 33"H
Item #18284-0151
Advance Price: \$497.00
Standard Price: \$620.75

METRO

Black Leather



Metro Sofa
85"W x 35"D x 35"H
Item #18228-0602
Advance Price: \$869.75
Standard Price: \$1,087.25



Metro Loveseat
60"W x 35"D x 35"H
Item #18167-0467
Advance Price: \$837.25
Standard Price: \$1,046.50



Metro Chair
35"Square x 35"H
Item #18284-0482
Advance Price: \$654.00
Standard Price: \$817.50



Metro Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0008
Advance Price: \$448.50
Standard Price: \$560.75



Metro Square Ottoman
40"Square x 17"H
Item #18184-0179
Advance Price: \$448.50
Standard Price: \$560.75

GRAMMERCY

Modular Seating Collection

Charcoal Leather



Grammery Sofa
82"W x 36"D x 36"H
Item #18228-0605
Advance Price: \$968.50
Standard Price: \$1,210.75



Grammery Loveseat
57"W x 36"D x 36"H
Item #18167-0469
Advance Price: \$843.75
Standard Price: \$1,054.50



Grammery Chair
28"W x 36"D x 36"H
Item #18284-0485
Advance Price: \$539.50
Standard Price: \$674.50



Grammery 1/4 Round Ottoman
34"W x 19"D x 17"H
Item #18184-0028
Advance Price: \$275.50
Standard Price: \$344.50



Grammery Corner
36"Square x 36"H
Item #18066-0015
Advance Price: \$621.50
Standard Price: \$776.75



Grammery Round Ottoman
46"Round x 17"H
Item #18184-0036
Advance Price: \$448.50
Standard Price: \$560.75



Grammery Square Ottoman
40"Square x 17"H
Item #18184-0033
Advance Price: \$448.50
Standard Price: \$560.75



Grammery Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0002
Advance Price: \$448.50
Standard Price: \$560.75



Grammery Banquette
59"Round x 38"H (2 pieces)
Item #18011-0002
Advance Price: \$1,314.50
Standard Price: \$1,643.00

PARMA

Brown Leather



Parma Sofa
79"W x 37"D x 36"H
Item #18228-0789
Advance Price: \$869.75
Standard Price: \$1,087.25



Parma Loveseat
56"W x 37"D x 36"H
Item #18167-0577
Advance Price: \$837.25
Standard Price: \$1,046.50



Parma Chair
33"W x 37"D x 36"H
Item #18284-0710
Advance Price: \$654.00
Standard Price: \$817.50



Parma Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0061
Advance Price: \$448.50
Standard Price: \$560.75

MONTANA MOCHA

Mocha Tan Fabric



Montana Mocha Sofa
79"W x 35"D x 34"H
Item #18228-0784
Advance Price: \$819.00
Standard Price: \$1,023.75



Montana Mocha Loveseat
57"W x 35"D x 34"H
Item #18167-0573
Advance Price: \$720.25
Standard Price: \$900.25



Montana Mocha Chair
35"Square x 34"H
Item #18284-0704
Advance Price: \$555.25
Standard Price: \$694.00

MADISON

Fabric



Madison Sofa
86"W x 34"D x 34"H
Item #18228-0823
Advance Price: \$1,010.00
Standard Price: \$1,262.50



Madison Chair
33"W x 34"D x 34"H
Item #18284-0794
Advance Price: \$589.00
Standard Price: \$736.25



Madison Bench - Sky
48"W x 24"D x 17"H
Item #18184-0256
Advance Price: \$414.75
Standard Price: \$518.50



Madison Ottoman - Apricot
24"Square x 17"H
Item #18184-0252
Advance Price: \$265.25
Standard Price: \$331.50



Madison Ottoman - Sand Dollar
24"Square x 17"H
Item #18184-0255
Advance Price: \$265.25
Standard Price: \$331.50



Madison Ottoman - Sunflower
24"Square x 17"H
Item #18184-0254
Advance Price: \$265.25
Standard Price: \$331.50



Madison Ottoman - Willow
24"Square x 17"H
Item #18184-0253
Advance Price: \$265.25
Standard Price: \$331.50

CHANDLER

Red Leather



Chandler Sofa
76"W x 37"D x 35"H
Item #18228-0795
Advance Price: \$869.75
Standard Price: \$1,087.25



Chandler Loveseat
53"W x 37"D x 35"H
Item #18167-0581
Advance Price: \$837.25
Standard Price: \$1,046.50



Chandler Chair
31"W x 37"D x 35"H
Item #18284-0717
Advance Price: \$654.00
Standard Price: \$817.50



Chandler Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0062
Advance Price: \$448.50
Standard Price: \$560.75

EVOKE

Coffee Resin Frame/Tan Cushions if Applicable



Evoke Sofa
81"W x 35"D x 27"H
Item #13229-0007
Advance Price: \$1,314.50
Standard Price: \$1,643.00



Evoke Chair
33"W x 35"D x 27"H
Item #13041-0015
Advance Price: \$704.50
Standard Price: \$880.75



Evoke Cocktail Table
48"W x 24"D x 18"H
Item #13054-0011
Advance Price: \$448.50
Standard Price: \$560.75



Evoke Cube Ottoman
18"Square x 18"H
Item #13110-0008
Advance Price: \$282.00
Standard Price: \$352.75



Evoke End Table
24"W x 28"D x 25"H
Item #13110-0009
Advance Price: \$398.00
Standard Price: \$497.25

NIKO

Grey Microfiber



Niko Sofa
81"W x 30"D x 38"H
Item #18228-0858
Advance Price: \$1,076.50
Standard Price: \$1,345.50



Niko Loveseat
58"W x 30"D x 38"H
Item #18167-0622
Advance Price: \$984.25
Standard Price: \$1,230.25



Niko Chair
31"W x 30"D x 38"H
Item #18284-0856
Advance Price: \$819.00
Standard Price: \$1,023.75

STAGE CHAIRS



Midnight Stage Chair
Midnight Microfiber
25"W x 26"D x 37"H
Item #18284-0478
Advance Price: \$323.75
Standard Price: \$405.00



Chamois Stage Chair
Beige Microfiber
25"W x 26"D x 37"H
Item #18284-0807
Advance Price: \$323.75
Standard Price: \$405.00



Buckskin Stage Chair
Tan Microfiber
25"W x 26"D x 37"H
Item #18284-0476
Advance Price: \$323.75
Standard Price: \$405.00



Empire Chair - Leather
28"W x 32"D x 32"H
Item #18284-0621 (black)
Item #18284-0564 (white)
Advance Price: \$580.00
Standard Price: \$725.00



Monarch Chair - Bright White Leather
28"Square x 30"H
Item #18284-0785
Advance Price: \$370.50
Standard Price: \$463.25

CAFÉ CHAIRS



Clara Chair
18"W x 21"D x 35"H
Item #05035-0048
Advance Price: \$210.00
Standard Price: \$262.50



Leslie Chair
17"W x 21"D x 31"H
Item #05035-0008
Advance Price: \$210.00
Standard Price: \$262.50



Cris Cross Chair
17"W x 21"D x 35"H
Item #05035-0010 (espresso)
Item #05035-0011 (white)
Advance Price: \$210.00
Standard Price: \$262.50



Elio Chair
17"Square x 33"H
Item #05035-0023
Advance Price: \$210.00
Standard Price: \$262.50



Caprice Chair
25"W x 24"D x 32"H
Item #14233-0025
Advance Price: \$210.00
Standard Price: \$262.50



Colin Chair
22"W x 19"D x 33"H
Item #05035-0052
Advance Price: \$210.00
Standard Price: \$262.50



Black

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05035-0024/05034-0001
Advance Price: \$210.00
Standard Price: \$262.50



White

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05035-0024/05034-0002
Advance Price: \$210.00
Standard Price: \$262.50



Blue

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05035-0024/05034-0003
Advance Price: \$210.00
Standard Price: \$262.50



Green

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05035-0024/05034-0005
Advance Price: \$210.00
Standard Price: \$262.50



Purple

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05035-0024/05034-0004
Advance Price: \$210.00
Standard Price: \$262.50



Red

Silk Back Armless Chair
17"W x 18"D x 34"H
Item #05035-0024/05034-0006
Advance Price: \$210.00
Standard Price: \$262.50

STOOLS



Criss Cross Stool
15"W x 19"D x 41"H
Item #05237-0038 (espresso)
Item #05237-0039 (white)
Advance Price: \$297.75
Standard Price: \$372.25



Colin Stool
20"W x 19"D x 46"H
Item #05237-0305
Advance Price: \$249.75
Standard Price: \$312.00



Hourglass Stool
18"W x 20"D x 43"H
Item #05237-0270 (black)
Item #05237-0271 (white)
Advance Price: \$308.25
Standard Price: \$385.25



Clara Stool
17"W x 21"D x 41"H
Item #05237-0298
Advance Price: \$297.75
Standard Price: \$372.25



Marcus Bar Stool
17"W (at base) x 29"H
Item #05237-0215
Advance Price: \$225.00
Standard Price: \$281.25



Caprice Stool
25"W x 26"D x 44"H
Item #05237-0169
Advance Price: \$308.25
Standard Price: \$385.25



Silk Back Stool
17"W x 18"D x 42"H
Item #05237-0219/05034-0001
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05237-0219/05034-0002
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05237-0219/05034-0003
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05237-0219/05034-0005
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05237-0219/05034-0004
Advance Price: \$282.25
Standard Price: \$352.75



Silk Back Stool
17"W x 18"D x 42"H
Item #05237-0219/05034-0006
Advance Price: \$282.25
Standard Price: \$352.75

CAFÉ TABLES



Fuze Café Table
36"Square x 30"H
Item #05036-0039
Advance Price: \$356.25
Standard Price: \$445.25



Blanco Square Café Table
White/Chrome
24"Square x 30"H
Item #05036-0008
Advance Price: \$314.75
Standard Price: \$393.25



Spectrum Café Table
Red
24"Square x 30"H
Item #05036-0033
Advance Price: \$350.00
Standard Price: \$437.50



Spectrum Café Table
Blue
24"Square x 30"H
Item #05036-0034
Advance Price: \$350.00
Standard Price: \$437.50



Spectrum Café Table
Purple
24"Square x 30"H
Item #05036-0035
Advance Price: \$350.00
Standard Price: \$437.50



Spectrum Café Table
Green
24"Square x 30"H
Item #05036-0036
Advance Price: \$350.00
Standard Price: \$437.50

BAR TABLES



Fuze Bar Table
36"Square x 42"H
Item #05036-0039
Advance Price: \$356.25
Standard Price: \$445.25



Blanco Square Bar Table
White/Chrome
24"Square x 42"H
Item #05036-0008
Advance Price: \$314.75
Standard Price: \$393.25



Euro Bar Table
Black/Black
36"Round x 42"H
Item #05036-0004
Advance Price: \$323.75
Standard Price: \$404.50



Zinc Bar Table
24" Round x 42"H
Item #05202-0049
Advance Price: \$472.00
Standard Price: \$590.00



Spectrum Bar Table - Red
24"Square x 42"H
Item #05036-0033
Advance Price: \$390.00
Standard Price: \$487.50



Spectrum Bar Table - Blue
24"Square x 42"H
Item #05036-0034
Advance Price: \$390.00
Standard Price: \$487.50



Spectrum Bar Table - Purple
24"Square x 42"H
Item #05036-0035
Advance Price: \$390.00
Standard Price: \$487.50



Spectrum Bar Table - Green
24"Square x 42"H
Item #05036-0036
Advance Price: \$390.00
Standard Price: \$487.50



Aspen Bar Table - White
72"W x 26"D x 42"H
Item #05204-0001
Advance Price: \$877.50
Standard Price: \$1097.00

COCKTAIL TABLES



Tribeca Cocktail Table
48"W x 28"D x 19"H
Item #12055-0008
Advance Price: \$331.50
Standard Price: \$414.50



Novel Cocktail Table
46"W x 15"D x 16"H
Item #18024-0011
Advance Price: \$448.50
Standard Price: \$560.75



Fuze Cocktail Table
40"Square x 16"H
Item #12055-0453
Advance Price: \$382.25
Standard Price: \$477.75



Cube Cocktail Table - Black
24"Square x 16"H
Item #12055-0285 (black)
Item #12055-0286 (white)
Advance Price: \$314.75
Standard Price: \$393.25



Aria Cocktail Table - Red
44"W x 20"D x 18"H
Item #12050-0004
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - Green
44"W x 20"D x 18"H
Item #12050-0007
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - Blue
44"W x 20"D x 18"H
Item #12050-0005
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - Purple
44"W x 20"D x 18"H
Item #12050-0006
Advance Price: \$331.50
Standard Price: \$414.50



Aria Cocktail Table - White
44"W x 20"D x 18"H
Item #12050-0003
Advance Price: \$331.50
Standard Price: \$414.50

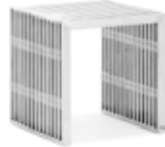


Aria Cocktail Table - Charcoal
44"W x 20"D x 18"H
Item #12050-0002
Advance Price: \$331.50
Standard Price: \$414.50

END TABLES



Tribeca End Table
24"W x 28"D x 22"H
Item #12107-0008
Advance Price: \$314.75
Standard Price: \$393.25



Novel End Table
15"Square x 16"H
Item #18024-0010
Advance Price: \$424.00
Standard Price: \$530.00



Fuze End Table
24"Square x 23"H
Item #12107-0512
Advance Price: \$340.75
Standard Price: \$425.75



London End Table
24"Square x 23"H
Item #12107-0493
Advance Price: \$340.75
Standard Price: \$425.75



Zanzibar Table
17"Square x 17"H
Item #12003-0039
Advance Price: \$349.75
Standard Price: \$437.25



Cube End Table
24"Square x 21"H
Item #12107-0296 (black)
Item #12107-0297 (white)
Advance Price: \$323.75
Standard Price: \$404.75



Aria End Table - Red
24"W x 20"D x 22"H
Item #12304-0006
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Green
24"W x 20"D x 22"H
Item #12304-0005
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Blue
24"W x 20"D x 22"H
Item #12304-0004
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Purple
24"W x 20"D x 22"H
Item #12304-0007
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - White
24"W x 20"D x 22"H
Item #12304-0002
Advance Price: \$314.75
Standard Price: \$393.25



Aria End Table - Charcoal
24"W x 20"D x 22"H
Item #12304-0001
Advance Price: \$314.75
Standard Price: \$393.25

CHARGED 



Essentials Turning Bed - Charged
96"W x 48"D x 25"H
Item #22100-0001
Advance Price: \$1,752.50
Standard Price: \$2,190.50
*Exhibitor responsible for power source.



Boca Armless Chair - Charged
22"W x 27"D x 30"H
Item #22050-0001
Advance Price: \$612.50
Standard Price: \$765.50
*Exhibitor responsible for power source.



Boca Corner - Charged
27"W x 27"D x 30"H
Item #22051-0001
Advance Price: \$661.75
Standard Price: \$827.25
*Exhibitor responsible for power source.



Conference Table 8' White - Charged
96"W x 43"D x 30"H
Item #22200-0001
Advance Price: \$1,380.75
Standard Price: \$1,725.75
*Exhibitor responsible for power source.



Aspen Cocktail Table - Charged
48"W x 24"D x 18"H
Item #22002-0002
Advance Price: \$580.00
Standard Price: \$724.75
*Exhibitor responsible for power source.



Aspen Bar Table - Charged
72"W x 26"D x 42"H
Item #22001-0001
Advance Price: \$1,025.75
Standard Price: \$1,282.25
*Exhibitor responsible for power source.



Patrice Tablet Chair - Charged
28"W x 31"D x 31"H
Item #18284-0861
Advance Price: \$683.50
Standard Price: \$798.00
*Exhibitor responsible for power source.



Lincoln Bench - Charged
59"W x 39"D x 17"H
Item #22052-0001
Advance Price: \$968.50
Standard Price: \$1,210.75
*Exhibitor responsible for power source.

BARS



VIP Glow Bar 4*
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Item #05012-0075
Advance Price: \$968.50
Standard Price: \$1,210.75



VIP Glow Bar 6*
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Item #05012-0076
Advance Price: \$1,149.25
Standard Price: \$1,436.50



Agile Bar
48"W x 16"D x 42"H (Bar)
Item #05012-0054 (white)
Item #05012-0053 (black)
Advance Price: \$550.00
Standard Price: \$687.50

*VIP Glow Bars - Frosted Plexi with Built-in Wireless LED Kit

CUBE OTTOMANS



■ Cherry



■ Cromwell



■ Grape

Rubix Cube Ottomans
18"Square x 18"H

- Cherry
- Cromwell
- Grape
- Lemon
- Lime
- Mango

Advance Price: \$177.00
Standard Price: \$221.00



■ Lemon



■ Lime



■ Mango



Bright White Leather
Blanc Cube Ottoman
17"Square x 17"H
Item #18184-0274
Advance Price: \$177.00
Standard Price: \$221.00



White Leather
Whisper Cube Ottoman
18"Square x 18"H
Item #18184-0129
Advance Price: \$177.00
Standard Price: \$221.00



Black Leather
Metro Cube Ottoman
18"Square x 18"H
Item #18184-0128
Advance Price: \$177.00
Standard Price: \$221.00

OTTOMANS



Essentials Storage Ottoman
48"W x 24"D x 20"H
Item #18184-0192
Advance Price: \$621.50
Standard Price: \$776.75

BANQUETTES



Essentials Banquette Flat Top
60"Round x 19"H (2 pieces) Item
#18011-0010
Advance Price: \$968.50
Standard Price: \$1,210.75



Essentials Banquette High Top
60"Round x 48"H (2 pieces)
Item #18011-0011
Advance Price: \$1,314.50
Standard Price: \$1,643.25

TURNING BEDS



Essentials Turning Bed
96"W x 48"D x 36"H (2 pieces)
Item #02082-0032
Advance Price: \$1,579.50
Standard Price: \$1,974.50

OFFICE SEATING



Tamiri Hi-Back Leather Chair
25"W x 27"D x 45"H
Item #14136-0002
Advance Price: \$398.00
Standard Price: \$497.25



Tamiri Mid-Back Leather Chair
25"W x 27"D x 39"H
Item #14176-0007
Advance Price: \$349.75
Standard Price: \$437.25



Tamiri Guest Leather Chair
25"W x 27"D x 37"H
Item #14128-0002
Advance Price: \$323.75
Standard Price: \$404.75



Goal Task Chair
25"W x 24"D x 39"H
Item #14250-0013
Advance Price: \$265.25
Standard Price: \$331.50



Goal Task Chair Armless
21"W x 24"D x 39"H
Item #14250-0014
Advance Price: \$242.00
Standard Price: \$302.25



Enterprise High-Back Chair
24"W x 26"D x 39"H
Item #14136-0016
Advance Price: \$350.00
Standard Price: \$437.50

Fabric



Enterprise Mid-Back Chair
24"W x 26"D x 39"H
Item #14176-0008
Advance Price: \$323.75
Standard Price: \$404.75

Fabric



Enterprise Guest Chair
24"W x 26"D x 39"H
Item #14128-0023
Advance Price: \$303.00
Standard Price: \$378.75

Fabric



Goal Drafting Stool
25"W x 24"D x 48"H
Item #14307-0003
Advance Price: \$282.25
Standard Price: \$352.75



Goal Drafting Stool Armless
21"W x 24"D x 48"H
Item #14307-0004
Advance Price: \$265.25
Standard Price: \$331.50

CONFERENCE TABLES



42" Round Conference Table
42" Round x 29"H
Item #14062-0105 (black)
Item #14062-0106 (mahogany)
Advance Price: \$439.50
Standard Price: \$549.25



Command 6' Conference Table
72"W x 36"D x 31"H
Item #14062-0300 (white)
Item #14062-0297 (black)
Item #14062-0303 (sirona)
Advance Price: \$785.25
Standard Price: \$981.50



Command 8' Conference Table
96"W x 48"D x 31"H
Item #14062-0301 (white)
Item #14062-0298 (black)
Item #14062-0304 (sirona)
Advance Price: \$843.75
Standard Price: \$1,054.75



Command 10' Conference Table
120"W x 48"D x 31"H
Item #14062-0302 (white)
Item #14062-0299 (black)
Item #14062-0305 (sirona)
Advance Price: \$968.50
Standard Price: \$1,210.75



OFFICE FURNITURE



Locking Pedestal
24" Square x 42"H
Item #14309-0001 (black)
Item #14179-0005 (white)
Advance Price: \$646.50
Standard Price: \$808.25



5 Shelf Bookcase
36"W x 12"D x 72"H
Item #14029-0098 (black)
Item #14029-0091 (mahogany)
Advance Price: \$621.50
Standard Price: \$777.00



2 Drawer Lateral File
36"W x 18"D x 27"H
Item #14143-0006
Advance Price: \$291.25
Standard Price: \$364.00



2 Drawer Letter Size File
15"W x 25"D x 29"H
Item #14148-0001
Advance Price: \$217.25
Standard Price: \$271.50



2 Drawer Legal Size File
18"W x 25"D x 29"H
Item #14147-0001
Advance Price: \$282.25
Standard Price: \$352.75

PEDESTALS



Display Pedestals 42"

14"Square x 42"H
Item #12091-0030 (white)
Item#12091-0023 (black)
Advance Price: \$431.75
Standard Price: \$539.50

24"Square x 42"H
Item #12091-0004 (black)
Advance Price: \$522.75
Standard Price: \$653.25

18"Square x 42"H
Item #12091-0002 (black)
Advance Price: \$481.00
Standard Price: \$601.25



Display Pedestals 36"

14"Square x 36"H
Item #12091-0031 (white)
Item#12091-0024 (black)
Advance Price: \$365.50
Standard Price: \$456.75

24"Square x 36"H
Item #12091-0033 (white)
Item#12091-0034 (black)
Advance Price: \$522.75
Standard Price: \$653.25



Display Pedestals 30"

14"Square x 30"H
Item#12091-0032 (white)
Item#12091-0025 (black)
Advance Price: \$340.75
Standard Price: \$425.75

24"Square x 30"H
Item #12091-0003 (black)
Advance Price: \$496.75
Standard Price: \$620.75

18"Square x 30"H
Item #12091-0001 (black)
Advance Price: \$349.75
Standard Price: \$437.25

MISCELLANEOUS ITEMS



Alto Literature Rack - Black
11"W x 10"D x 57"H
Item #14308-0005
Advance Price: \$275.00
Standard Price: \$343.75



Nero Literature Rack - Black
15"W x 12"D x 54"H
Item #14308-0009
Advance Price: \$275.00
Standard Price: \$343.75



Argento Literature Rack
15"W x 12"D x 54"H Item
#14308-0010
Advance Price: \$275.00
Standard Price: \$343.75



Show dates: February 12-16, 2025

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Specialty Furnishings Order Form

Please complete the following

Qty	Item	Description	Pice	Total

*Discount deadline:
January 20, 2025*

**NEED
A CUSTOM
BOOTH?**

click here

**NEED
SHIPPING
TO AND FROM
A TRADESHOW?**



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Check or credit card must accompany order.

25% cancellation will be applied if cancelled 7 days prior to event opening.
100% cancellation will be applied if cancelled 3 days prior to delivery.
All show site orders are subject to a 30% Late Fee.

Amount
7% TAX
Amount Due

Thank you for your order!

Company Name: Booth #:
Contact Name: Email:
Phone #: Mobile:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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